

# FIREARMS REGISTRY



## 100 POINT IDENTIFICATION

### FORM OF IDENTIFICATION - 18 years and over (must equal or exceed 100 points)

Primary Identification Documents - <i>One document may be produced from this section</i>	POINTS
<ul style="list-style-type: none"> <li>Original, or an extract, of a birth certificate</li> <li>Original or certified copy of a citizenship certificate in respect of your status as an Australian citizen or British subject</li> <li>International travel document (example: current passport)</li> </ul>	70
Secondary Identification Documents - <i>only one document for each option may be supplied</i>	POINTS
<b>Name and colour photo on:</b> <ul style="list-style-type: none"> <li>Identification card issued to a public employee (example: ADF identification card)</li> <li>Australian licence or permit (example: Security Industry licence)</li> <li>Identification card issued to a student at a tertiary education institution</li> <li>Driver's licence (Australian or foreign) or NSW photo card</li> </ul>	40
<b>Name and signature on:</b> <ul style="list-style-type: none"> <li>Written reference verifying an association of at least 12 months with a financial body (must also contain signature of the employee or agent of the financial body) (example: a letter from a bank on official letterhead)</li> <li>Written reference from an acceptable referee certifying the referee has known you for at least 12 months (must also contain signature of the acceptable referee) (example: a letter from a Justice of the Peace)</li> </ul>	40
<b>Name and address on:</b> <ul style="list-style-type: none"> <li>Letter from your current employer or previous employer within the last 2 years</li> <li>A rating authority (example: rates notice)</li> <li>A document held by a financial body conferring an interest by way of security over your property (example: mortgage)</li> <li>Land title document</li> </ul>	35
<b>Name and address on:</b> <ul style="list-style-type: none"> <li>Electoral roll (example: acknowledgement of receipt)</li> <li>Letter, contract or rent receipts from your landlord or managing agent</li> <li>Public utility notice (example: water usage notice)</li> <li>Current document from a financial body that verifies you are a known customer (example: bank statement within 6 months)</li> <li>Records held under a law of a State or Territory</li> </ul>	25
<b>Name and date of birth on:</b> <ul style="list-style-type: none"> <li>Document from a primary, secondary or tertiary education institution you attended within the last 10 years (example: official student card, enrolment confirmation or completion certificate)</li> <li>Document from a professional or trade association confirming current membership (must be current within 12 months)</li> <li>Marriage certificate</li> </ul>	25
<b>Name on:</b> <ul style="list-style-type: none"> <li>Any secondary identification document noted above (example: Department of Veterans' Affairs card or Centrelink pension concession card)</li> <li>Medicare card</li> </ul>	25

#### Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the Firearms Act 1996 and the associated Regulation, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).

Locked Bag 5102, Parramatta NSW 2124

Tel: 1300 362 562

Interstate: 02 6670 8590

Email: [firearms@police.nsw.gov.au](mailto:firearms@police.nsw.gov.au)

Website: [www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)

## FORM OF IDENTIFICATION - UNDER 18 YEARS OF AGE

ONE ITEM ONLY REQUIRED	POINTS
Original or certified copy, or an extract, of a birth certificate	100
Original or certified copy of a citizenship certificate in respect of your status as an Australian citizen or British subject, or	100
International travel document (example: current passport)	100
Current official student card confirming your name and educational institution	100
Letter on letterhead from an educational institution confirming your enrolment (must be current within 12 months)	100

**Definitions:**

**Birth Certificate means:** An Australian Birth Certificate or foreign birth certificate which includes the name and date of birth of the person in respect of whose birth the certificate is given and the date and office of issue of the certificate.

**Citizenship certificate means:** certificate, declaration, notice or other instrument in respect of the person's status as an Australian citizen or British subject, or otherwise in respect of the person's nationality.

**International travel document means:** current passport, an expired passport that was not cancelled and was current within the preceding 2 years, or a similar current identity document issued by a government, the United Nations or an Agency of the United Nations for the purposes of international travel.

**Public employee means:** the person is employed by the Commonwealth or by a State or Territory, or by a public authority or a rating authority, whether the person is so employed under a law, or under a contract of service or apprenticeship.

**Tertiary education institution means:** a higher education provider or a technical and further education institution.

**Financial body means:** a financial institution; or a corporation that is a registrable corporation within the meaning of the *Financial Sector (Collection of Data) Act 2001*.

**Acceptable referee means:** a person in a class of persons declared by the Minister, by notice in the Gazette, to be acceptable referees for the purposes of this definition. An acceptable referee includes a police officer, an officer of the Court or a Justice of the Peace

**Rating authority means:** a municipal, city, town, district or shire council; or in the case of land in the Australian Capital Territory - the Australian Capital Territory.

**Public utility means:** an authority or enterprise the primary business of which is to provide electricity, water, sewerage or gas to the public for domestic or business purposes.

**Electoral roll means:** compiled by the Australian Electoral Office and available for public scrutiny.

**NOTE: Any document produced in a language other than English must be translated by an accredited translation service.**

**Further information:**

- Laminated documents are accepted.
- At least one proof of identity document supplied must contain a colour photograph
- The tables within this document provide a list of approved documents for establishing 100 points proof of identity
- 100 points of identification must be provided at Service NSW to have your photo taken for your firearms licence or permit
- Where requested by the Firearms Registry (e.g. for an application submitted to the Firearms Registry via mail or email), copies of the original document must be endorsed as being true and correct
- A Justice of the Peace signatory must insert their JP identification number
- A Police Officer must insert their registered number, rank and station