

# NSW POLICE BAND SCHOOL BOOKING FORM

Thank you for your interest in having the NSW Police Band visit your school.

**Please note:** This form does in no way guarantee the band's visit but every effort will be made to accommodate both the band's and schools needs. Obligations to meet core business events for the NSW Police Force and the NSW Government is of highest priority therefore we reserve the right to cancel our attendance. Re-visit applications are welcome however visits that have taken place within the last 3 years will not take priority when the band is considering applications and as such a visit may not be confirmed until closer to the proposed visit.

Please fill out the following form on your computer and return to [band@police.nsw.gov.au](mailto:band@police.nsw.gov.au) at your convenience. We will be in contact once your enquiry has been assessed. Allow 7 business days for this to occur. Our office contact number is (02) 9557 2090.

## EVENT CONTACT

Name of school			
School address			
Contact person/s			
Position			
Email		Phone	
		Mobile	

## EVENT

Please nominate up to six preferred dates below in order of preference:

1		2		3	
4		5		6	

Performance area	<input type="checkbox"/> Hall	<input type="checkbox"/> Cola
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The format for school visits consists of :

- A 45 minute **Band Workshop** for Senior Bands only.
- A 45 minute **Concert**.

Is a Workshop required for your Senior school band?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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(Workshop material can be discussed on the day with our Musical Director or prior to our visit. We encourage the attendance of beginner & intermediate school bands to attend and observe the workshop.)

It is preferred that the entire school is able to attend the concert in one sitting if applicable. If more than one sitting is required, the concerts will be 30 minutes in length only.

To assist with repertoire selection, what grades will be attending the concert?			
Primary school:	<input type="checkbox"/> Years K-2	<input type="checkbox"/> Years 3-6	High school: <input type="checkbox"/> Years 7-10 <input type="checkbox"/> Years 11-12

## LOGISTICS

**PLEASE NOTE:** For the safety of the students and teachers, we avoid driving any vehicles into school grounds whilst children are in the vicinity. Our load in/set up/ sound check takes approximately 45 minutes to 1 hour.

What time do the children leave the playground to attend classes?			
Are there any stairs between the truck parking and the performance area?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, number of stairs
Is there access to 240V power?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Can you provide 30 armless chairs for the band?
			<input type="checkbox"/> Yes <input type="checkbox"/> No

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## PARKING

**PLEASE NOTE:** The NSW Police Concert Band travels with a 10 tonne truck, a 22 seater bus and a 10 seater van. Access for the band truck must be available within close vicinity to the performance area due to the large amount of heavy equipment and instruments being loaded in.

Parking for truck:

Location	
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Street name/s	
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Parking for bus:

Location	
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Street name/s	
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Parking for van:

Location	
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Street name/s	
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**Vehicle Specs:**

Truck – 3.5H x 7L x 3W

Bus – 2.8H x 7.7L x 2.1W

Van – 2.3H x 5.4L x 2.3W

## REQUIREMENTS

**No fee is applicable however we respectfully request that suitable refreshments ie: morning tea / lunch be provided.**

Will meal/refreshments be provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If yes, select type	<input type="checkbox"/> Morning tea	<input type="checkbox"/> Lunch	<input type="checkbox"/> Afternoon tea
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## PRINCIPAL'S AUTHORISATION

**The Principal must authorise the Band to take photographs of its participation with the students during the workshop and concert, for the purposes of the Band's archives and promotional purposes.**

Photography	<input type="checkbox"/> Permission granted	<input type="checkbox"/> No photographing possible
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