



Photo Instructions for Online Applications of the Retired Officers Identification Card.

- ✓ Clear, focused image with no marks or “red eye”.
- ✓ Uniform lighting (no shadows or reflections).
- ✓ Face looking directly at the camera and not tilted in any direction
- ✓ Hair off the face so that the edges of the face are visible
- ✓ Eyes open, mouth closed
- ✓ Neutral expression (not smiling, laughing or frowning)
- ✓ Neutral background (White, Gray, Beige) NO Colours, Lines Patterns or Doors.
- ✓ A Good Digital Camera.
- ✗ NO iPhone or Android Phone Photo's!



IMPORTANT

- ✓ The Photo MUST be saved as a Photo File (.JPG)
- ✓ Save your Photo as Firstname, LASTNAME, #Register Number (John SMITH#84784).
- ✓ E-Mail your application and Photo to: smbretired@police.nsw.gov.au