



Application to **AMEND, VARY or REPLACE AN EXISTING CLASS 1 and/or CLASS 2 LICENCE** under the *Security Industry Act 1997*

| OFFICE USE ONLY | | | | | | | | | | | | |
|-----------------|---|--|--|--|--|--|--|--|--|--|--|--|
| Application No: | - | | | | | | | | | | | |
| Trim No: | | | | | | | | | | | | |

To apply to amend, vary or replace an existing NSW security licence, you MUST satisfy the following two personal identification requirements:

1. You **MUST** hold either a NSW Driver Licence OR Customer Number issued by Roads & Maritime Services (RMS) showing your current name; **AND**
2. **ALL** documentation submitted with your application that contains your name **MUST** show your name written and spelt in exactly the same way (unless you provide acceptable evidence of a change of name).

DO NOT PROCEED WITH THIS APPLICATION UNLESS YOU MEET BOTH OF THESE REQUIREMENTS.

Please use a BLACK or BLUE PEN. Print clearly within the boxes in CAPITAL LETTERS.

1 CURRENT SECURITY LICENCE AND PERSONAL DETAILS

1.1 Provide your security licence details as currently held by the Security Licensing & Enforcement Directorate (SLED).

LICENCE NO: - IDENTITY NO: EXPIRY DATE (dd/mm/yyyy) / /

1.2 Provide your personal details.

LAST NAME

GIVEN NAME(S) GENDER MALE FEMALE

1.3 Provide your date of birth (dd/mm/yyyy) and location:

DATE OF BIRTH / / COUNTRY OF BIRTH

If you were born in Australia, provide the State/Territory and Suburb/Town.

STATE/TERRITORY SUBURB/TOWN

1.4 Provide your contact details:

TELEPHONE NO (BUSINESS HOURS) MOBILE EMAIL ADDRESS

1.5 Provide your RMS issued identification number.

NSW DRIVER LICENCE NUMBER OR RMS CUSTOMER NUMBER

2 REASON FOR APPLICATION

2.1 What is the reason for this application? Please tick one or more of the following:

| | | | |
|---|--------------------------|----------|-------------------|
| Change of Name | <input type="checkbox"/> | \$65.00* | Go to Section 3.1 |
| Change of Address and/or Contact Detail(s) | <input type="checkbox"/> | NO FEE | Go to Section 3.2 |
| Change of Other Personal Detail(s) | <input type="checkbox"/> | NO FEE | Go to Section 3.3 |
| Add and/or Delete Licence Subclass(es) ¹ | <input type="checkbox"/> | \$80.00* | Go to Section 4 |
| Replace Lost, Stolen, Destroyed, Defaced, Mutilated or Illegible Licence Card | <input type="checkbox"/> | \$65.00* | Go to Section 5 |

*Includes issue of replacement photo licence card.

¹ If your licence has been issued under mutual recognition, you cannot use this form to add/delete subclasses. Ring the SLED Contact Centre on 1300 362 001 for more information.

3 CHANGE OF PERSONAL DETAILS

3.1 Change of Name
 Provide the full last name and any given name(s) by which you are NOW known and provide an original certified copy of acceptable evidence of your name change.

LAST NAME GIVEN NAME(S)

3.2 Change of Address and/or Contact Number(s)
 Provide your current address and contact number(s). Your residential address must be a street address as a PO Box is NOT acceptable.

RESIDENTIAL ADDRESS

SUBURB/TOWN STATE POSTCODE

POSTAL ADDRESS
 (IF SAME AS RESIDENTIAL ADDRESS WRITE 'AS ABOVE')

SUBURB/TOWN STATE POSTCODE

TELEPHONE NO (BUSINESS HOURS) MOBILE OR OTHER EMAIL ADDRESS

3.3 Change of Other Personal Detail(s)
 What other detail(s) do you want to change? Please specify below.

4 CHANGE OF LICENCE SUBCLASS(ES)

4.1 Add and/or Delete Licence Subclass(es)
 Tick the appropriate box(es) for any subclass(es) you want to **ADD** to or **DELETE** from your licence.

NOTE:
 Class 1 (excluding 1E Monitoring Centre Operator) applicants **must:**

- Provide original certified copies of acceptable training documents, clearly showing your name, issue date and units of competency as specified in the document "Competency Requirements for Class 1 Licences" on the SLED website www.police.nsw.gov.au/sled.
- Provide evidence (certified copy) of a current First Aid Certificate clearly showing your name, issue date and the unit competency HLTAID011 (Apply First Aid), or HLTAID014 (Provide Advanced First Aid).

Class 2A, 2D and 2E applicants **must:**
 Provide evidence of relevant competency and experience requirements as published on the SLED website www.police.nsw.gov.au/sled.

| CLASS 1 LICENCE | Add | Delete | CLASS 2 LICENCE | Add | Delete |
|-------------------------------|--------------------------|--------------------------|----------------------------------|--------------------------|--------------------------|
| 1A Unarmed Guard | <input type="checkbox"/> | <input type="checkbox"/> | 2A Security Consultant | <input type="checkbox"/> | <input type="checkbox"/> |
| 1B Bodyguard | <input type="checkbox"/> | <input type="checkbox"/> | 2B Security Seller | <input type="checkbox"/> | <input type="checkbox"/> |
| 1C Crowd Controller | <input type="checkbox"/> | <input type="checkbox"/> | 2C Security Equipment Specialist | <input type="checkbox"/> | <input type="checkbox"/> |
| 1D Guard Dog Handler | <input type="checkbox"/> | <input type="checkbox"/> | 2D Security Trainer | <input type="checkbox"/> | <input type="checkbox"/> |
| 1E Monitoring Centre Operator | <input type="checkbox"/> | <input type="checkbox"/> | 2E Private Investigator | <input type="checkbox"/> | <input type="checkbox"/> |
| 1F Armed Guard | <input type="checkbox"/> | <input type="checkbox"/> | | | |

5 REPLACE LOST, STOLEN OR DAMAGED LICENCE CARD

5.1 Complete this section **ONLY** if your photo licence card has been lost, stolen, destroyed, defaced, mutilated or become illegible and you require a replacement with **NO** changes to the details that appear on the licence card, including the licence subclass(es).

NOTE: If your licence card has been lost or stolen, you must first report the incident to the Police Assistance Line on 131 444 and obtain an Event Reference Number.
 If your licence card has been destroyed, defaced, mutilated or become illegible, you must first report the incident to the SLED Call Centre on 1300 362 001.

I require a replacement photo licence card with NO changes because my licence has been:

Lost or Stolen (you **MUST** provide the Event Reference Number) E

Destroyed, defaced, mutilated or become illegible

