

PROOF OF IDENTITY

The Table below provides a list of approved documents for establishing proof of identity. Copies of these documents must be certified by a Justice of the Peace or serving Police Officer and forwarded to the Firearms Registry where requested.

100 POINT IDENTIFICATION SYSTEM - DOCUMENTS SUPPLIED MUST EQUAL 100 POINTS

FORM OF IDENTIFICATION - 18 years and over	POINTS
Only one of: Birth Certificate (Australian only) or extract, or International travel document, or Citizenship certificate.	70
Name, photo and signature on: Security Industry Licence Public service ID card Australian driver's licence Pension ID card Tertiary institution student ID card	40
Written reference verifying an association of at least 12 months with: A financial body An acceptable referee	40
Your name and signature on (one item per institution) Any credit or debit card Financial institution passbook	25
Letter from employer verifying employee name and address and signed by the employer and the employee.	35
Current rates notice showing deposit plan number.	35
Public utility notice showing account/reference number	25
Your name and address verified by electoral roll (acknowledgement of receipt)	25
Letter, contract or rent receipt from your landlord or managing agent	25
Your name verified by a marriage certificate or medicare card	25

Copies must be endorsed as being a true and correct copy of the original document. A Justice of the Peace signatory must insert their JP identification number and the Police Officer must insert their registered number, rank and station.

FORM OF IDENTIFICATION - UNDER 18 YEARS OF AGE

ONE ITEM ONLY REQUIRED	POINTS
Birth Certificate (Australian only)	100
Passport	100
Citizenship certificate (original or extract)	100
Official student card	100
Letter on letterhead from an educational institution confirming enrolment	100

Firearms Registry

Address

Locked Bag 5102
Parramatta NSW 2124

Telephone

1300 362 562

Interstate

02-66708590

Fax

02-66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996*, the associated Regulation, the *Financial Transactions Reports Act 1988* (Cth) and the associated Regulation which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



NSW Police Force
www.police.nsw.gov.au