



Fail to Pay: Fuel Reporting Form

If the situation is an emergency or life threatening, contact Triple Zero (000) immediately.

This form **MUST NOT BE USED** to report fail to pay for fuel incidents where:

- The driver or any passenger within the vehicle enters the shop, or
- If there has been any attempt to pay for fuel or goods, or
- Property has been left as security for payment.

In these instances, the incident **MUST** be reported to a Police Station.

The form must be signed, and all mandatory fields must be completed before the form will be accepted.

NOTE: Police Prosecutors may seek compensation for loss of fuel on your behalf at the conclusion of an investigation. It is at the discretion of the court as to whether or not this is applied. In the event that it is not applied you should seek your own legal advice.

*All fields marked with an * are mandatory.*

PERSON MAKING POLICE REPORT

(must be the person completing this form)

FIRST NAME/S: *

LAST NAME: *

DATE OF BIRTH: *

PHONE NUMBER: *

CONTACT ADDRESS: *

EMAIL ADDRESS: *

PLEASE SELECT EITHER OPTION 1 OR OPTION 2 BY SIGNING AND DATING THE DECLARATION

REPORTING – OPTION 1

I wish to make a report of this matter with no Police investigation.

- I do not wish for Police to investigate this matter.
- I do not want to attend a Police Station to provide a statement. I do not wish to attend Court to give evidence.
- I request a Police Report number.

REPORTING – OPTION 2

By reporting this matter I confirm that:

- I request for the NSW Police Force to investigate this matter and that criminal proceedings commence if sufficient evidence is available.
- I will attend a Police Station when advised to do so and provide a statement to Police.
- I will attend court to give evidence if required.
- I request a Police Report number.

SIGNATURE: *

DATE: *

DATE AND TIME WHEN INCIDENT OCCURRED

DATE: *

TIME (AM/PM): *

SERVICE STATION DETAILS

SERVICE STATION NAME: *

STREET NUMBER OR CROSS STREET: *

STREET NAME: *

SUBURB: *

COMPANY/BUSINESS DETAILS

COMPANY/BUSINESS TRADING NAME: * (if applicable)

COMPANY/BUSINESS ADDRESS: *

PHONE NUMBER: *

FAX NUMBER: *

EMAIL ADDRESS:

INFORMATION ABOUT THE INCIDENT

FUEL TYPE: *

NUMBER OF LITRES: *

VALUE OF FUEL (\$): *

PUMP NUMBER: *

FUEL PRICE/LITRE: *

IN AS MUCH DETAIL AS POSSIBLE, DESCRIBE HOW THE FAIL TO PAY FOR FUEL INCIDENT OCCURRED? *

SECURITY CAMERA FOOTAGE (CCTV)

WAS THE INCIDENT CAPTURED ON CCTV: * YES NO

IF 'YES' HAS THE CCTV FOOTAGE BEEN BURNED TO DISC? * YES NO

NOTE: If CCTV footage exists, it must be handed to Police upon request.

DETAILS OF OFFENDING VEHICLE

REGISTRATION:

REGISTRATION STATE:

MAKE:

MODEL:

COLOUR:

SHAPE:

DISTINGUISHING MARKINGS (e.g. dents, paintwork, signage, etc) or VEHICLE EXTRAS (e.g. body kit, bull bar, etc)

HOW WAS THE VEHICLE REGISTRATION OBTAINED?

SEEN AND RECORDED BY OPERATOR

OBTAINED FROM CCTV FOOTAGE

REGISTRATION NOT OBTAINED

DESCRIPTION OF VEHICLE DRIVER/PERSON OBTAINING FUEL

GENDER: Female Male Unknown

AGE: HEIGHT:

BUILD: Athletic Average Obese Slim

Other

HAIR COLOUR: Auburn Black Blonde Brown Ginger

Grey Red White Other

HAIR STYLE: Curly Messy Spikey Straight Wavy

Other

HAIR LENGTH: Bald Crew Long Short Thinning

Shoulder Length Other

COMPLEXION: Dark Olive Pale Sunburnt Suntanned

Other

DESCRIPTION OF VEHICLE DRIVER/PERSON OBTAINING FUEL (continued)

APPEARANCE:	Aboriginal/Torres Strait Islander		Indian Sub-Continental		
	African		Pacific Islander/Maori		
	Asian		South American		
	Caucasian		Other		
FACIAL HAIR:	Beard	Goatee	Moustache	Stubble	
FACIAL HAIR COLOUR	Auburn	Black	Blonde	Brown	Ginger
	Grey	Red	White	Other	

ANY OTHER PHYSICAL DESCRIPTION:

When completed save form and email to: 131444fuel@police.nsw.gov.au,

or print and fax to: 02 4352 0626

Once the report is accepted, you will receive to the the nominated email address:

- The NSW Police Force Event Number
- The name and contact phone number of the local police station who, will assess the report, where you have selected 'Reporting - Option 2', electing to have the matter investigated.

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