

# FIREARMS REGISTRY

## Instructions for completing a Firearms Dealer Theatrical Armourer Licence Application

Firearms used in film, television or theatrical productions are supplied by a Theatrical Armourer.

This FACT sheet provides information on completing an 'Application for a Firearms Dealer - Theatrical Armourer Licence' P649 form.

### ***What is a Theatrical Armourer Licence?***

A theatrical armourer licence is a firearms dealer licence issued to a person who carries on a business of providing firearms for the purposes of film, television or theatrical productions.

### ***What does a Firearms Dealer - Theatrical Armourer licence authorise?***

A Firearms Dealer - Theatrical Armourer Licence authorises the licence holder to possess, use, manufacture, convert, acquire, supply, repair, maintain or test firearms (and blank cartridges for those firearms) in the licence holder's capacity as a Theatrical Armourer, **ONLY** for the category of firearms specified on the licence.

A Firearms Dealer Licence issued to a Theatrical Armourer also authorises:

- \* The licensee and any authorised employee of the licensee to instruct and supervise actors and other persons involved in a film, television or theatrical production in the possession and use of firearms for the purposes of the production, **AND**
- \* The actors and other persons involved in the production to possess and use the firearms, but only while under the supervision and control of the licensee or authorised employee of the licensee in accordance with clause 156 of the *Firearms Regulation 2017*.

### ***What registers and recording requirements must be maintained by a theatrical armourer?***

A theatrical armourer has the same recording and reporting requirements as a firearms dealer. For detailed information on these requirements, see FACT Sheets 'Firearms Dealer General Legislative Requirements' and 'Firearms Dealer Legislative Requirements Registers and Reporting' on the Theatrical Armourer Application page under Dealers on the Firearms Registry Internet site.

### ***What requirements must be met for employees?***

The authority of a Firearms Dealer - Theatrical Armourer Licence extends to employees, **ONLY IF** they are authorised in writing by the Commissioner by way of an 'Employee Authority' issued by the Firearms Registry.

The authority of a Firearms Dealer - Theatrical Armourer Licence also extends to an employee under the age of 18 years who has been authorised in writing by the Commissioner and who is being supervised by the firearms dealer or by an authorised employee of the firearms dealer aged over 18 years.

Application for an Employee Authority can be made on a P565 form available on the Firearms Registry Internet site.

### ***What other information needs to accompany my application?***

Close Associates must be listed on the P566 form and this form must be returned with your application.

Close associates are defined in Section 4B of the *Firearms Act 1996* as persons who hold or will hold a relevant financial interest or any relevant position in the business, or a person who is or will be entitled to exercise any relevant power in the business.

Relevant financial interest means any interest in the capital or assets of the business or entitlements to receive income from the business.

Relevant position means a position where a person participates in the management of the business.

Relevant power means any power to participate in managerial or executive decisions or to elect or appoint any person to a relevant position.

Directors, employees and close associates are not entitled to have access to firearms in the theatrical armourer's stock unless they also hold an "Employee Authority". This applies even if an individual firearms licence is held.

## **NEW APPLICATION / REAPPLICATION**

Mark appropriate box (new application or reapplication) and if this is a reapplication, enter your existing licence number.

## **SECTION A - THEATRICAL ARMOURER DETAILS**

Complete theatrical armourer name or business name, trading name, mobile and business phone numbers, business email and ABN/ACN number.

## **SECTION B - BUSINESS ADDRESS**

This is the address from which you will conduct your business and the safe keeping address for your firearms.

You will need to have your safe storage inspected by local police and forward the safe storage inspection event number with your application.

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## SECTION C - POSTAL ADDRESS

If the postal address is the same as the business address mark the box with an 'X', otherwise insert your postal address here.

## SECTION D - NOMINATED PERSON DETAILS

The 'Last Name' & 'Given Names' box should show your full legal name. This should be the name on your birth certificate, marriage certificate, change of name certificate or Passport. Insert your NSW drivers Licence number. Complete your contact details including phone numbers. List any other names by which you have been known and supply details.

## SECTION E - POSTAL ADDRESS NOMINATED PERSON

If your postal address is the same as your business postal address, mark the box with an 'X', otherwise, insert your postal address here.

## SECTION F - FIREARMS SAFETY TRAINING

The nominated person and all employees making application for an Employee Authority are required to complete a firearms safety training course for either long arms and/or pistols.

A copy of the certificate obtained when you successfully complete the safety training course must accompany the application.

If a firearms licence has been held previously, either in NSW or Interstate for the same category of licence for which you are now applying, you may not need to complete the course again.

## SECTION G - FIREARM TYPES

Mark the appropriate boxes. Your licence will be restricted to the categories of licence for which you have been approved.

**Prohibited Firearms** - Supply supporting documentation of your existing or future trade in this type of firearm.

## SECTION H - PERSONAL HISTORY

Answer all questions by marking the appropriate 'Yes' or 'No' box. If you responded 'Yes' to any of the questions, provide an attachment with details.

## SECTION I - DECLARATION

The application form must be signed and dated by the applicant.

## SECTION J - FEE

A Firearms Dealer - Theatrical Armourer licence is \$500.00 and is issued for 5 years. You must send payment with your application. You may send a cheque or money order, or complete the credit card authority. **DO NOT SEND CASH.**

## CHECKLIST

You must provide supporting documentation with your application as follows:

- \* ACN or ABN number;
- \* Registration of business or corporation certification;
- \* Safe Storage inspection certificate;
- \* Employee Authority form P565;
- \* Close Associate form P566;
- \* If your application includes prohibited firearms, supporting documentation of your special need to trade in prohibited firearms.

## RELATED INFORMATION

FACT Sheet 'Firearms Dealer General Legislative Requirements',  
FACT Sheet 'Firearms Dealer Legislative Requirements Registers and Reporting'.

## Firearms Registry

### Address

Locked Bag 5102  
Parramatta NSW 2124

### Telephone

1300 362 562

### Interstate

02 66708590

### Fax

02 66708558

### Email

frlicensing@police.nsw.gov.au  
OR  
firearmsenq@police.nsw.gov.au

### Website

[www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)

## Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the associated Regulation, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**NSW Police Force**  
[www.police.nsw.gov.au](http://www.police.nsw.gov.au)