



NSW Police Force
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FIREARMS REGISTRY

Arms Fair Permit

P 634

This FACT sheet provides information on the requirements for obtaining an Arms Fair Permit - clause 71 of the *Firearms Regulation 2017*.

A NSW licensed Firearms Dealer or a licensed club official who wish to hold an event, open to the public, involving the temporary display of firearms for sale or exhibition may make application for an Arms Fair Permit.

[What does an Arms Fair Permit authorise?](#)

This permit authorises a licensed NSW Firearms Dealer (including the holder of a NSW Theatrical Armourer Licence) or licensed NSW Club Official to conduct an Arms Fair on premises specified in the permit.

An Arms Fair permit also authorises a NSW or interstate licensed Firearms Dealer (including a licensed Theatrical Armourer), the holder of a NSW or interstate Firearms Collector Licence or the holder of a NSW or interstate Ammunition Collection Permit to participate in the Arms Fair.

For the purpose of this permit, the authority of a Firearms Dealer licence extends to the sale by the licensee at the Arms Fair of firearms or firearm parts and ammunition for those firearms to which the licence applies, in accordance with the *Firearms Act 1996*.

The permit also authorises employees of a licensed Firearms Dealer to participate in the Arms Fair providing they hold a current Employee Authority for the dealership concerned. Employees are restricted to participating in the Arms Fair for their own employer only.

[How much will an Arms Fair Permit cost?](#)

The prescribed fee for this permit is \$75. Your payment must accompany the application.

[What is the term of the permit?](#)

The permit will be issued for the duration of the Arms Fair.

[What about Ammunition Acquire and Supply Permit holders?](#)

An Ammunition Acquire and Supply Permit authorises the permit holder to exhibit and supply ammunition at the Arms Fair. Note, the requirements of the *Firearms Act 1996* that apply to the supply and safekeeping of ammunition must be complied with at an arms fair..

[What about a Code of Conduct & Risk Assessment?](#)

A Code of Conduct & a Risk Assessment must be lodged with the application.

The Code of Conduct must specify the responsibilities of all participants in relation to the supervision and security of their allocated space and stock. All participants must be provided with a copy of the Code of Conduct prior to commencement of the Arms Fair.

The Risk Assessment must be prepared in accordance with Australian Standards for Risk Assessments and must be lodged with the application. The Risk Assessment is to be completed by the holder of a current licence for security consultation. See *FACT Sheet 'Risk Assessment for an Arms Fair Permit'*.

High security is paramount to ensure that no theft of firearms occurs while on display or while being stored overnight and to ensure the safety of all members of the public and the security of firearms. Supply information on the Security Company nominated in the Risk Assessment to provide security activities.

[How do I apply for an Arms Fair Permit?](#)

Application must be made no later than 21 days prior to the commencement of the Arms Fair. A new application is required for each Arms Fair. You must complete the P634 'Application for a Firearms Permit' form and the 'Arms Fair Legitimate Reason' form and where applicable provide any supporting documentation. Please see the reverse of this FACT Sheet for instructions on how to complete the P634 form.

Instructions for completing the Firearms Permit Application Form

FIREARMS PERMIT APPLICATION FORM (P634)

NEW APPLICATION / REAPPLICATION

Mark the new application box and insert any previous permit number.

SECTION A - PERMIT TYPE

From the drop down list select Arms Fair permit.

SECTION B - NOMINATED PERSON/BUSINESS OR NOMINATED PERMIT HOLDER/INDIVIDUAL

Insert your full name, date of birth, gender, NSW drivers licence (if held), contact phone numbers, email address and supply details if you have been known by any other names.

SECTION C - RESIDENTIAL ADDRESS

Insert your full residential address in this section.

SECTION D - POSTAL ADDRESS

If the postal address is the same as the residential address, mark the box. If your postal address is different to your residential address, insert your postal address in this section.

SECTION E - BUSINESS, CLUB OR GOVERNMENT AGENCY DETAILS

If this application is being made by a Business, Club or Government Agency, provide details in this section and attach supporting documentation.

SECTION F - SAFEKEEPING ADDRESS OF FIREARMS

If the safekeeping address is the same as the residential address, select 'YES' in the box. If your firearm safekeeping address is different to your residential address, insert the address in this section.

SECTION G - PERSONAL HISTORY

Answer each question by selecting a 'YES' or 'NO' from the drop down list. If you answer 'YES' to any question, provide details as an attachment.

SECTION H - DECLARATION

The application must be signed and dated by the applicant.

SECTION I - FEE

The prescribed fee for this permit is \$75. Your payment must accompany the application.

RELATED INFORMATION

See FACT Sheets:

'Risk Assessment for an Arms Fair Permit',

Firearms Registry

Address

Locked Bag 5102
Parramatta NSW 2124

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the associated Regulation, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



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