

FIREARMS REGISTRY



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Club Armourer Licence Application

What is a club armourer?

A club armourer is defined in Section 4(1) of the *Firearms Act 1996* (the Act) a person who:

- Is a member of a shooting club approved by the Commissioner of Police, AND
- Is considered by the Commissioner of Police to be the club armourer for that club.

What does a club armourer licence authorise?

A Club armourer licence is a firearms dealer licence that authorises the licence holder to possess, manufacture, convert, acquire, supply, repair, maintain or test firearms in the licence holders capacity as a club armourer, ONLY:

- For the category of firearms specified on the licence,
- At the premises specified on the licence,
- For the club nominated on the licence.

The club armourer is also authorised to possess, manufacture, acquire or supply ammunition for the categories of firearms specified on the licence.

The licence issued to a club armourer does not authorise the carrying on of a business or commercial dealings.

This licence is issued to the Club and the Club nominates their Club Armourer. If the Club wishes to nominate a new person as the armourer, the club secretary may do this on club letterhead and include a duplicate licence fee.

A club armourer licence DOES NOT AUTHORISE the use of club armourers stock (firearms) by club members e.g. hire or loan arrangements. A separate club firearms licence is issued for this purpose.

What categories of licence can I have this for Genuine Reason?

You are restricted to making application for the same category of licence for which the club has been approved.

What are some of the requirements of this licence?

- The club armourer licence is only valid whilst the Club Approval is valid.
- In the event of the cancellation of the Club Approval, the club armourer licence will be revoked or cancelled.
- All firearms on display must remain under the direct supervision and immediate control of the club armourer. All firearms must be secured in a manner to prevent their removal by unauthorised persons.
- Ammunition must be stored in a restricted area not easily accessible to the public.
- A register of transactions recording all purchase and sale of firearms and ammunition must be kept as prescribed by sections 45 and 45A of the Act. See the fact sheet [Firearms Dealer Legislative Requirements - Registers and Reporting](#) which applies to a club armourer in the same way as a firearms dealer.
- From 8 April 2013, ammunition sold to club members for use in their own firearms is also subject to the requirements of section 65A of the Act. However, an exemption exists to the sighting and recording requirements for club members and visiting club members where the ammunition sold to competitors is for use in a shooting match held on the day of sale, at the club premises and no ammunition is removed from club premises.

Where can I find more information?

The information provided in the fact sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the associated Regulation, which are available on the NSW Legislation website – www.legislation.nsw.gov.au

Mailing: Locked Bag 5102, Parramatta NSW 2124

Tel: 1300 362 562

Interstate: 02 6670 8590

Website: www.police.nsw.gov.au/firearms

Contact us: <https://portal.police.nsw.gov.au/s/online-firearm-applications>

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What safe storage level applies to an Armourer Licence?

Generally, the same safe storage requirements that apply to a firearms dealer would apply to a licence issued to a club armourer. However, consideration may be given to submissions in support of requesting alternate levels of safe storage. Contact the Firearms Registry prior to obtaining your inspection certificate if you wish to discuss the safe storage level applicable to your application.

Firearms Safety Training

If you have never held a licence in NSW before you are required to complete a firearms safety training course for either longarms or pistols. If you have previously held or currently hold a firearms licence, either in NSW or Interstate for the same category of licence for which you are now applying, you may not need to complete the course again.

Pistols: You must complete the safety training for pistols run by a pistol club. The club will issue you with a Pistol Safe Handling Completion Certificate on successful completion of the course.

Longarms: You must complete an approved firearms safety training course. For training providers contact:

- The Firearms Safety Training Council 02 9486 3077
- Sporting Shooters Association Australia 1300 746 683
- Department of Primary Industries, Game Licensing Unit - Phone: 02 63913750
- Your nearest firearms club

The certificate given to you when you successfully complete the safety training course must accompany the Club Armourer licence application.

How do I apply for a Club Armourer Licence?

The nominated person must complete the [P643 'Application for a Club Armourer Licence'](#) form and provide a letter from the Club Secretary on letterhead supporting the application. This form is interactive and will allow you to enter your information and print and sign the form. Please see the next page of this fact sheet for instructions on how to complete the P643 form.

Related Information

See fact sheets:

- [Safe Storage Level One - Category A & B Requirements](#)
- [Safe Storage Level Two - Category C, D & H Requirements](#)
- [Firearms Dealer Legislative Requirements - Registers and Reporting](#)

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Instructions for completing a Club Armourer Licence Application Form

NEW APPLICATION / REAPPLICATION

Mark appropriate box (new application or reapplication) and enter your existing club armourer licence number if this is a re-application.

SECTION A - CLUB DETAILS

Insert club name (mandatory field) and club approval number (if known)

SECTION B - PERSONAL DETAILS AND CONTACT DETAILS

Insert your full name, date of birth, gender, NSW drivers' licence (if held), contact phone numbers, email address and supply details if you have been known by any other names. Name and date of birth are mandatory fields.

SECTION C - RESIDENTIAL ADDRESS

Insert your full residential address in this section.

SECTION D - POSTAL ADDRESS

If the postal address is the same as the residential address, mark the box. If your postal address is different to your residential address, insert your postal address in this section.

SECTION E - BUSINESS ADDRESS

This is the address at which you intend to carry out your duties as a club armourer and is also the safe keeping address for firearms. Your safe storage must be inspected by local police and the Event number provided by police upon successful inspection must be provided in your application.

SECTION F - FIREARM TYPES

Mark the appropriate boxes. Your licence will be restricted to the categories of licence for which the club has been approved.

SECTION G - FIREARMS SAFETY TRAINING

Mark the box or insert your previous or current firearms licence number.

SECTION H - PERSONAL HISTORY

Answer each question by selecting a YES or NO from the drop-down list. If you answer YES to any question, provide details as an attachment.

SECTION I - DECLARATION

The application must be signed and dated by the applicant.

SECTION J - FEE

The prescribed fee for a Club Armourer licence is \$100.00 and payment must accompany the application. Send a cheque or money order made payable to the NSW Police Force or complete the credit card authority on the application form. DO NOT SEND CASH.

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