

FIREARMS REGISTRY



OFFICIAL Club Approvals

All clubs seeking approval to operate and run activities involving the possession or use of firearms must make application to the Firearms Registry, pursuant to the *Firearms Regulation 2017*.

This fact sheet provides information on completing the P641 Application for the Approval of a Target Shooting (long-arms), Hunting, Pistol or Collecting Club.

What is a Club Approval?

A Club Approval issued by the Firearms Registry authorises clubs to conduct activities on an approved range or other premises, for the genuine reasons of sport/target shooting, hunting or collecting. A Club Approval does not authorise the possession or acquisition of firearms. If a club wishes to purchase firearms for club member use, they must apply for a [Club Licence](#).

How to apply for a Club Approval

An application for a Club Approval must include the following:

- A [P641 Club Approval application form](#), completed by the secretary (or other relevant office holder if there is no secretary).
- A [P642 Club Executive & Committee Nomination form](#), including a complete list of club officials.
- A copy of the club's Certificate of Incorporation as an Association
- A Certificate of Currency naming the club as an interested party with evidence of public liability and member insurance
- Clubs operating in NSW must supply a letter of endorsement from an approved Association with which the club is affiliated. The letter of endorsement must be on the Association's letterhead and must be signed and dated within six months prior to the application date.
- A complete list of all club members including their full name, residential address, date of birth and firearms licence number for a minimum of 10 active members.
- For shooting and hunting clubs, provide details of a minimum of six months of planned shooting activities.
- For shooting clubs that do not operate their own range, provide a letter from the range the club will be operating on, confirming approval for the club to conduct target shooting competitions on the range.
- Risk assessment detailing safety precautions the club will take when conducting activities

An application is not taken to have been received until all required documentation has been submitted. Applications may be made by emailing the Firearms Registry firearms@police.nsw.gov.au

Where can I find more information?

The information provided in the fact sheet is for general guidance only. Applicants and licensees should familiarise themselves with the Firearms Act 1996 and the associated Regulation, which are available on the NSW Legislation website – www.legislation.nsw.gov.au

Mailing: Locked Bag 5102, Parramatta NSW 2124

Tel: 1300 362 562

Interstate: 02 6670 8590

Website: www.police.nsw.gov.au/firearms

Contact us: <https://portal.police.nsw.gov.au/s/online-firearm-applications>

What are the approved Peak Firearms Associations?

Clubs in NSW must be affiliated with one of the following associations, including any other approved peak firearms association that is interstate, and that association must recommend that the approval is granted.

Air Rifle Association of Australia Inc;	Military Rifle Clubs Association Inc;
Antique Arms Collectors Society of Australia;	National Rifle Association of Australia Ltd;
Arms & Militaria Collectors' Association of NSW;	NSW Field & Game Association Inc;
Arms Collectors Guild of NSW;	NSW Amateur Pistol Association Inc;
Australian Clay Target Association Inc;	NSW Clay Target Association Inc;
Australian Deer Association Inc;	NSW Muzzle Loading Association;
Australian Hunters International Inc;	NSW Rifle Association Inc;
Australian Sporting Clays Inc;	NSW Shooting Association Limited;
Federation of Hunting Clubs Inc;	NSW Small Bore & Air Rifle Association;
Field and Game Australia Inc;	South Coast Hunters Club Incorporated;
Game Management Council of NSW Inc;	Sporting Shooters Association of Australia (NSW) Inc;
Illawarra Regional Shooting Association Inc;	Target Rifle Australia Inc.
International Practical Shooting Confederation (NSW) Inc;	

What is an active member?

An active member is a current firearms licence holder who is a member of the club, or a member of the club who has submitted a firearms licence application.

In certain circumstances a club may be approved with a minimum of 5 active members. If applying for a club approval with less than 10 active members, please provide the full name, residential address, date of birth and firearms licence number (or application number) of each member and documentation in support of having less than 10 active members (for example, a remote location).

**For further information, please refer to the
NSW Firearms Registry Club Approval website**