



NSW Police Force
www.police.nsw.gov.au

Application for a **Visitor Permit** under the Security Industry Act 1997

VP1

OFFICE USE ONLY	
Applic No	<input type="text"/>
Receipt No	<input type="text"/>

Please use a BLACK or BLUE PEN. Print clearly within the boxes in CAPITAL LETTERS

1 SPECIAL EVENT DETAILS

WHAT SPECIAL EVENT ARE YOU APPLYING TO WORK AT?

WHAT IS THE DURATION OF THE SPECIAL EVENT?

 / / TO / /

WHAT IS THE NAME OF THE COMPANY THAT WILL BE EMPLOYING YOU AT THE SPECIAL EVENT?

2 PERSONAL DETAILS

LAST NAME

GIVEN NAMES

RESIDENTIAL ADDRESS (PO Box not acceptable)

SUBURB/TOWN

STATE

POSTCODE

POSTAL ADDRESS (If same as residential address write "As Above")

SUBURB/TOWN

STATE

POSTCODE

DATE OF BIRTH (dd/mm/yyyy)

 / /

GENDER (F or M)

DRIVER LICENCE NO.

STATE OF ISSUE

TELEPHONE NO. (Business Hours)

MOBILE NO. or OTHER

EMAIL ADDRESS

IF YOU HAVE EVER BEEN KNOWN BY ANOTHER NAME, EG MAIDEN NAME, PROVIDE THE DETAILS BELOW.
LEAVE BLANK IF NOT APPLICABLE.

LAST NAME

GIVEN NAMES

3 REQUESTED ACTIVITIES TO BE COVERED BY VISITOR PERMIT

1A Unarmed guard

1D Guard dog handler

1F Armed guard

1B Bodyguard

1E Monitoring centre operator

1G Loss prevention officer

1C Crowd Controller

4 ENTITLEMENT

DO YOU HAVE A CURRENT EQUIVALENT CLASS OF LICENCE IN ANOTHER STATE OR TERRITORY?

YES If yes, specify all relevant licences below

NO If no, you are not eligible for a Visitor permit

LICENCE NUMBER	LICENCE CLASS(ES)	STATE OR TERRITORY	EXPIRY DATE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

ARE YOU THE SUBJECT OF ANY DISCIPLINARY PROCEEDINGS IN ANY STATE OR TERRITORY INCLUDING PRELIMINARY INVESTIGATIONS OR ACTION THAT MIGHT LEAD TO DISCIPLINARY PROCEEDINGS) IN RELATION TO ANY OF THESE LICENCES?

NO YES If yes, specify each matter below

ARE ANY OF THE LICENCES YOU HOLD OR PREVIOUSLY HELD IN ANY STATE OR TERRITORY CANCELLED OR SUSPENDED AS A RESULT OF DISCIPLINARY ACTION OR PROCEEDINGS?

NO YES If yes, specify below

ARE YOU OTHERWISE PERSONALLY PROHIBITED FROM WORKING IN THE SECURITY INDUSTRY IN ANY STATE OR TERRITORY OR ARE YOU SUBJECT TO ANY SPECIAL CONDITIONS IN CARRYING ON THAT OCCUPATION, AS A RESULT OF CRIMINAL, CIVIL OR DISCIPLINARY PROCEEDINGS IN ANY STATE OR TERRITORY?

NO YES If yes, specify below

ARE YOU SUBJECT TO ANY SPECIAL CONDITION(S) RELATING TO WORKING IN THE SECURITY INDUSTRY IN ANY STATE OR TERRITORY?

NO YES If yes, specify below

HAVE YOU EVER BEEN CONVICTED OF ANY OFFENCE IN AUSTRALIA OR OVERSEAS, BEEN FOUND GUILTY OF ANY OFFENCE WITHOUT A CONVICTION BEING RECORDED OR DO YOU HAVE ANY CHARGES PENDING AGAINST YOU?

NO YES If yes, specify below

5 STATUTORY DECLARATION AND CONSENT

I, (print full name)

of, (print full address)

Make the following declaration under the *Statutory Declarations Act 1959*:

1. the statements and other information provided in this application are true and correct
2. All copies of documents provided with this application are complete and accurate copies of the originals
3. I consent to the making of inquiries of, and exchange of information with, the authorities of any State or Territory regarding my activities in the relevant occupations or otherwise regarding matters relevant to this notice.

SIGNATURE OF APPLICANT

Declared at:

on: Print the date the statutory declaration was made (eg 26 January 2010)

Before me: Signature of person before whom the declaration is made

Qualification of person before whom the declaration is made

Address of person before whom the declaration is made

A statutory declaration under the *Statutory Declarations Act 1959* may be made before a large range of people including:

A currently licensed or registered:

A person in the following list:

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> • Chiropractor • Legal practitioner • Nurse • Pharmacist • Psychologist | <ul style="list-style-type: none"> • Dentist • Medical Practitioner • Optometrist • Physiotherapist • Veterinary surgeon | <ul style="list-style-type: none"> • Bank, building society or credit union officer with 5 or more continuous years service • Justice of the Peace • Notary public • Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made • Police Officer • Registrar, or Deputy Registrar or Clerk of a court • Sheriff |
|---|---|---|

For further information on who you can make a statutory declaration before under the *Statutory Declarations Act 1959*, please see the information on the Commonwealth Attorney-General's Department website at <http://www.ag.gov.au>

6 APPLICATION FEE

A CHEQUE is attached

OR Cheques and money orders should be payable to NSW Police Force **Please do not send cash.**

A MONEY ORDER is attached

OR

Please charge the following CREDIT CARD:

Mastercard	<input type="checkbox"/>	CREDIT CARD NUMBER	<input style="width: 100%;" type="text"/>	EXPIRY DATE	AMOUNT
Visa	<input type="checkbox"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%; text-align: right; border: 1px solid black;" type="text" value="\$40.00"/>

CARDHOLDER'S NAME

CARDHOLDER'S SIGNATURE

Applying for a **Visitor Permit** under the Security Industry Act 1997

Who should use this form?

This form should be used by a person (and not a company) who ordinarily resides in a State or Territory other than NSW and who is applying to carry on one or more kinds of security activity in NSW during the period of a Special Event. A company wishing to apply for a Visitor permit to employ individuals for the duration of a Special Event should use form VP2—Application for an Employer Visitor Permit.

What is a Special Event?

A Special Event is an event, or class of events, that the Commissioner of Police considers to be of regional, State or national significance. Requests that an event be declared a Special Event will in most cases be submitted by the prospective employer in conjunction with the event organiser.

Am I eligible to apply for a Visitor permit?

In order to be eligible for a Visitor Permit, you must ordinarily be a resident in a State or Territory other than NSW, you must have a current equivalent licence in that State or Territory, you must complete the application form and you must pay the fee of **\$40.00**.

You can apply for a Visitor permit even if the event has not yet been declared a Special Event.

Please note that the Commissioner will refuse any application where:

- the applicant does not have a current equivalent licence in the State or Territory in which he or she ordinarily resides;
- if the Commissioner has refused to declare the event a Special Event;
- if the applicant fails to provide all required information and documents, or fails to pay the required fee.
- If the Commissioner is satisfied that the applicant is not a fit and proper person to hold a Visitor Permit.

What do I have to provide with my application?

When lodging your application, you must provide:

- The completed application form
- Payment of the fee
- A certified copy of your current equivalent interstate licence
- A certified copy of evidence that you ordinarily reside in a State or Territory other than NSW (eg a current interstate driver licence, a recent interstate rate notice or a current interstate vehicle registration certificate)
- Evidence of permanent Australian residency - ie a certified copy of:
 - an Australian Birth Certificate, or
 - a certificate of Australian Citizenship, or
 - a passport (clearly showing passport number & Country of issue)

You need to make a Statutory Declaration when signing the form. The person before whom you make that declaration can also certify the copies of the above documents.

FALSE OR MISLEADING STATEMENTS AND INFORMATION

It is an offence under the *Crimes Act 1900* to make a statement or provide information or documents that are false or misleading in a material matter in relation to this application.

It is an offence under the *Statutory Declarations Act 1959* (Cth) to intentionally make a false statement in a statutory declaration.

LODGING THE APPLICATION

The completed application form and supporting documents should be posted to:

Security Licensing & Enforcement Directorate
Locked Bag 5099
Parramatta NSW 2124