

# CLUB CONFIRMATION FOR CLUBS AND RANGES

## WHAT YOU NEED TO DO

NSW Pistol Clubs will need to complete club confirmation when an applicant submits a Permit to Acquire application under Category H (H5, H6, H7, H8, H9, H0) firearms.

The request for club confirmation will be sent to the nominated Club via email to the Club Official email address held by the NSW Firearms Registry.

The following instructions are used when responding to the initial club confirmation email as well as the reminder email.

## CONFIRM OR REFUSE EMAIL

**CONFIRM**

From: joe\_citizen@CLUBNAME  
To: frpta@police.nsw.gov.au  
Cc: nswpf\_club\_confirmation@salesforce.com  
Subject: RE: Request for Club Confirmation for Permit to Acquire A-20200320-000607

Good morning/afternoon,

I confirm this applicant is a member of CLUB NAME and the information below is true and correct.

Regards,  
Joe Citizen  
CLUB NAME

**REFUSE**

From: joe\_citizen@CLUBNAME  
To: frpta@police.nsw.gov.au  
Cc: nswpf\_club\_confirmation@salesforce.com  
Subject: RE: Request for Club Confirmation for Permit to Acquire A-20200320-000607

Good morning/afternoon,

We are unable to provide confirmation to support the information below, as the applicant:

- a) is not a member of CLUB NAME
- b) Does not participate in the shooting activities listed below
- c) Does not have adequate storage arrangements for the firearm

Regards,  
Joe Citizen  
CLUB NAME

COMMUNITY PORTAL

CONTACT US



NSW Police Force  
Community Portal

Dear **Tim Citizen**,

We refer to the application for a Permit to Acquire **A-20210101-000001** under the *Firearms Act 1996*. The application requires written confirmation of the safe storage arrangements and target shooting activities by an authorised club official, as provided by section 31 of the *Firearms Act 1996*.

Application Number: **A-20210101-000001**

Application Date: **3/2/2021**

Firearms Licence or Permit Number: **11111111**

**APPLICANT'S SAFE STORAGE INSPECTION DETAILS (if an inspection has been conducted)**

COPS Event Number:

Firearm Type: H5 Handgun (includes black powder handguns and excludes prohibited pistols)

Shooting Activities:

- (a) a shooting activity that is conducted by the club at the club's shooting range, including a competitive shooting match, shooting training and target practice at the club's shooting range
- (b) Firearms safety training conducted by the club at the club's shooting range
- (c) a competitive shooting match held at a shooting range other than the club's shooting range where the match is endorsed by the club (including such a match that is conducted outside NSW or outside Australia).

### CLUB CONFIRMATION

This confirmation is to be completed by an authorised club official (who is not the applicant) for Sport/Target shooting applications

- I certify that the above applicant is a current financial member of the GUN SAFE CLUB, and
- I confirm that the above applicant has adequate safe storage arrangements as specified under the *Firearms Act 1996*, and
- I certify that the shooting activities specified about are true and correct.

Please check the APPLICANT DETAILS and APPLICANT'S SAFE STORAGE INSPECTION DETAILS sections and **Reply All** to this email with your confirmation.

Thank you  
NSW Police Force Firearms Registry

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