



Application for a **Tattooing Show Permit** under the **Tattoo Industry Regulation 2023**

OFFICE USE ONLY

Application No:	-																			
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NOTE

Please read this information before completing the application form.

- To be granted a tattooing show permit you must satisfy all eligibility requirements including:
 - you must be an individual and at least 18 years of age;
 - you must be an Australian citizen or permanent Australian resident (includes New Zealand citizens);
 - you must not be a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*;
 - you must not be a member of a prescribed criminal organisation or have been a member in the previous 12 months before making the application.
- No more than two permits may be granted in the same calendar year to the same individual, or an individual applying on behalf of the same corporation, partnership or trust.
- A tattooing show permit is granted for a period of not more than seven days.
- If the proposed tattooing show will be conducted on behalf of a corporation, partnership or trust, the application must be made by an individual nominated by the corporation, partners or trustees to be the Events Manager for the show. In such instances, a **P1253 Nomination of Events Manager for a Tattooing Show** form must accompany this application.
- Body art tattooing procedures may only be performed at a permitted tattooing show by an individual who:
 - holds a current NSW Tattooist licence; or
 - holds a current NSW Master licence for premises at which the individual performs body art tattooing procedures as a self-employed individual; or
 - holds a current NSW Visiting Tattooist Permit; or
 - is an **authorised participant** of the show.
- An individual is an **authorised participant** of a tattooing show if the personal details of the individual are notified to the Security Licensing & Enforcement Directorate (SLED) by the permit holder at least 14 days before the commencement of the proposed tattooing show, and the individual satisfies all eligibility requirements including:
 - is at least 18 years of age;
 - is not a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*;
 - is not a member of a prescribed criminal organisation and was not a member of a prescribed criminal organisation in the previous 12 months; and
 - has not, in the previous 12 months, been an **authorised participant** of more than one other tattooing show.
- An individual stops being an **authorised participant** of a tattooing show if:
 - the Commissioner of Police gives written notice to the permit holder for the show stating that the individual is not to be an **authorised participant** of the show, or
 - the individual becomes an unsuitable individual, or
 - the permit holder gives written notice to the Commissioner of Police that the individual is no longer to be an authorised participant of the show.
- Details of each authorised participant, tattoo industry licensee and visiting tattooist permit holder proposed to perform body art tattooing procedures at the tattooing show must be provided with this application. See question 3.9 for more information.

Any changes to the authorised participants of the tattooing show provided with this application must be notified to SLED at least 14 days before the commencement of the show. The changes must include the details of each additional authorised participant as set out in question 3.9.
- Applicants must be able to demonstrate their capacity to ensure that participants comply with any applicable legislation relating to the performance of body art tattooing procedures including the *Public Health Act 2010* and the *Public Health Regulation 2022*. These provide the legislative requirements for body art tattooing in NSW in relation to hygiene standards, infection control, premises standards and equipment. For more information on public health legislation and regulations affecting body art tattooists, see the Body art and tattooing businesses fact sheet on the NSW Health website at www.health.nsw.gov.au.
- All documentation accompanying your application that displays your name must show your name written and spelt in exactly the same way (unless you provide acceptable documentary evidence of a change of name).
- Fully completed application forms and accompanying documents must be received by SLED at least 28 days before the proposed starting date for the tattooing show.
- All applications and attachments, including details of participants, must be mailed to SLED or submitted via another agreed method. For more information, contact SLED on 1300 362 001 (8:30 am to 4:30 pm Monday to Friday excluding public holidays) or via sled@police.nsw.gov.au.

Please use a BLACK or BLUE PEN. Print clearly within the boxes in CAPITAL LETTERS.

1 APPLICANT DETAILS

1.1 Provide your personal details.

LAST NAME

GENDER

 MALE

GIVEN NAME(S)

 FEMALE

1.2 Have you ever been known by any other name(s) (e.g. maiden name)?

NO

YES Provide details below, including when you stopped using the name

LAST NAME

GIVEN NAME(S)

DATE CEASED

/
/

LAST NAME

GIVEN NAME(S)

DATE CEASED

/
/

1.3 Provide your current residential address (NOT a PO Box) and your mailing address (if different from your residential address).

RESIDENTIAL ADDRESS

SUBURB/TOWN

STATE

POSTCODE

MAILING ADDRESS

(IF SAME AS RESIDENTIAL ADDRESS WRITE 'AS ABOVE')

SUBURB/TOWN

STATE

POSTCODE

1.4 Provide your date of birth (dd/mm/yyyy) and location.

DATE OF BIRTH

/
/

COUNTRY OF BIRTH

If you were born in Australia, provide the State/Territory and Suburb/Town.

STATE/TERRITORY

SUBURB/TOWN

1.5 Provide your contact details.

TELEPHONE NO (BUSINESS HOURS)

MOBILE

EMAIL ADDRESS

2 PERSONAL HISTORY

2.1 Are you a controlled member of a declared organisation under the Crimes (Criminal Organisations Control) Act 2012?

NO Continue to Section 2.2.

YES You are not eligible to apply for a tattooing show permit.

2.2 Are you, or have you been within the last 12 months, a member of a prescribed criminal organisation?

NO Continue to Section 2.3.

YES You are not eligible to apply for a tattooing show permit.

2.3 Are you an Australian citizen or permanent Australian resident (includes New Zealand citizens)?

NO You are not eligible to apply for a tattooing show permit.

YES You must provide the following documents with your application.

- Australian Passport clearly showing your name, date of birth, photograph, passport number and expiry date (may be expired within the last 2 years), or
- New Zealand passport clearly showing your name, date of birth, photograph, passport number and expiry date, or
- Australian Birth Certificate (not an extract), or
- Australian Citizenship Certificate (front and back page), or
- Immigration Card (Immi Card), or
- Foreign passport clearly showing your name, date of birth, photograph, passport number, expiry date and country of issue.

Note If the name on any document is different to your current name, you must provide certified copies of acceptable change of name documents.

2 PERSONAL HISTORY (continued)

2.4 Have you previously been issued a tattooing show permit under the *Tattoo Industry Act 2012* or the previous *Tattoo Parlours Act 2012*?

NO

YES Provide details below (including permit number, location and dates).

3 TATTOOING SHOW DETAILS

A *tattooing show* means a body art trade show or exhibition to display designs for body art tattooing or demonstrate body art tattooing techniques or services.

A tattooing show permit cannot be granted if the show is proposed to be held at a hotel or club premises within the meaning of the *Liquor Act 2007*, unless the show is held in a function room within the premises.

3.1 Provide the start and end dates for the proposed tattooing show.

PROPOSED START DATE (dd/mm/yyyy)

PROPOSED FINISH DATE (dd/mm/yyyy)

3.2 Is the proposed tattooing show a body art trade show or exhibition to display designs for body art tattooing or demonstrate body art tattooing techniques or services?

NO The show cannot be granted a tattooing show permit.

YES Go to Question 3.3

3.3 Is the the tattooing show proposed to be held at a hotel or club premises within the meaning of the *Liquor Act 2007*?

NO Go to Question 3.5

YES Go to Question 3.4

3.4 Is the tattooing show proposed to be held in a function room within the hotel or club premises?

NO The show cannot be granted a tattooing show permit.

YES Go to Question 3.5

3.5 Provide the number of days the proposed tattooing show will be held.

3.6 Provide details of the premises at which the proposed tattooing show will be held.

BUILDING NAME (IF ANY)

ADDRESS

SUBURB/TOWN

STATE

POSTCODE

3.7 What is the name of the proposed tattooing show (if any)?

3 TATTOOING SHOW DETAILS (continued)

3.8 Describe how you will ensure participants comply with any applicable legislative requirements relating to performing body art tattooing procedures at the tattooing show. (Attach a separate sheet if insufficient space)

3.9 Provide the following details for each NSW tattoo industry licensee, visiting tattooist permit holder and authorised participant who will be performing body art tattooing procedures at the tattooing show. (Attach a separate sheet if insufficient space)

NSW Tattoo Industry Licensees

Full Name
Licence No.

NSW Visiting Tattooist Permit holders

Full Name
Permit No.

Authorised Participants

Full Name
Date of Birth
Place of Birth
Residential Address
Mailing Address (if different to residential)

4 OWNERSHIP DETAILS AND NOMINATION OF EVENTS MANAGER

An application for a permit to conduct a tattooing show that is to be conducted by or on behalf of a corporation, partnership or trust must be made by an individual nominated by the corporation, partners or trustees to be the Events Manager for the purposes of conducting that show at the premises for which the permit is sought. A P1253 Nomination of Events Manager for a Tattooing Show form must accompany the application.

4.1 Will you be conducting the proposed tattooing show by or on behalf of:

- a corporation Go to Section 4.2 a partnership Go to Section 4.4
 a trust Go to Section 4.3 yourself Go to Section 5

4.2 Corporation Details

Complete this question if the proposed tattooing show is to be conducted on behalf of a corporation.

CORPORATION NAME

TRADING NAME

ACN/ARBN OF THE CORPORATION

PRIMARY BUSINESS ADDRESS

EMAIL ADDRESS TELEPHONE NUMBER

WEB ADDRESS (IF ANY)

4.3 Trust Details

Complete this question if the proposed tattooing show is to be conducted on behalf of a trust.

TRUST NAME

ABN OF THE TRUST

PRIMARY BUSINESS ADDRESS

EMAIL ADDRESS TELEPHONE NUMBER

WEB ADDRESS (IF ANY)

4.4 Partnership Details

Complete this question if the proposed tattooing show is to be conducted on behalf of a partnership.

TRADING NAME OF PARTNERSHIP ACN/ABN/ARBN OF THE PARTNERSHIP

PRIMARY BUSINESS ADDRESS

EMAIL ADDRESS TELEPHONE NUMBER

Provide the details of each partner below. Provide a separate sheet with the required details if there are more than two partners.

PARTNER 1

LAST NAME GENDER
 MALE
 FEMALE

GIVEN NAME(S)

DATE OF BIRTH COUNTRY OF BIRTH
□□/□□/□□□□

4 OWNERSHIP DETAILS AND NOMINATION OF EVENTS MANAGER (Continued)

If they were born in Australia, provide the State/Territory and Suburb/Town.

STATE/TERRITORY SUBURB/TOWN

TELEPHONE NO (BUSINESS HOURS) MOBILE EMAIL ADDRESS

DRIVER LICENCE NUMBER / PHOTO CARD NUMBER STATE OF ISSUE OF DRIVER LICENCE / PHOTO CARD

Is this person known by, or have they ever been known by, any other name(s) (e.g. maiden name)?
 NO YES Provide details below, including when they stopped using the name

LAST NAME GIVEN NAME(S) DATE CEASED

/ /

/ /

RESIDENTIAL ADDRESS

SUBURB/TOWN STATE POSTCODE

MAILING ADDRESS (IF SAME AS RESIDENTIAL ADDRESS WRITE 'AS ABOVE')

SUBURB/TOWN STATE POSTCODE

PARTNER 2

LAST NAME GENDER MALE FEMALE

GIVEN NAME(S)

DATE OF BIRTH COUNTRY OF BIRTH

/ /

If they were born in Australia, provide the State/Territory and Suburb/Town.

STATE/TERRITORY SUBURB/TOWN

TELEPHONE NO (BUSINESS HOURS) MOBILE EMAIL ADDRESS

DRIVER LICENCE NUMBER / PHOTO CARD NUMBER STATE OF ISSUE OF DRIVER LICENCE / PHOTO CARD

Is this person known by, or have they ever been known by, any other name(s) (e.g. maiden name)?
 NO YES (Provide details below, including when they stopped using the name)

LAST NAME GIVEN NAME(S) DATE CEASED

/ /

/ /

RESIDENTIAL ADDRESS

SUBURB/TOWN STATE POSTCODE

MAILING ADDRESS (IF SAME AS RESIDENTIAL ADDRESS WRITE 'AS ABOVE')

SUBURB/TOWN STATE POSTCODE

5 APPLICATION FEE

- 5.1 Details of application fees are available on the SLED website at www.police.nsw.gov.au/online_services/sled/tattoo_industry_licences
Payment MUST be made by Credit Card. Provide your Credit Card details below. ONLY MasterCard and Visa are acceptable.
DO NOT SEND CASH.

MasterCard VISA

Credit Card Number

Expiry Date

Amount \$

Cardholder's Name (BLOCK LETTERS)

Cardholder's Signature

6 DECLARATION AND CONSENT

- 6.1 You must complete and sign the Declaration and Consent. There are severe penalties for providing information that is false and/or misleading.

I, (Print full name)

apply for the grant of a tattooing show permit under the *Tattoo Industry Regulation 2023* and:

- certify that the information contained in this application, and any attachments, is true and correct in every detail;
- understand that giving false or misleading information is a serious offence;
- consent to the disclosure by the relevant authority of information needed to verify any details I have given in this application;
- consent to and do request Australian police agencies to release, to the NSW Police Force, information held by any of them regarding any convictions, findings of guilt (either with or without conviction) and any matters still outstanding against me and any other matters deemed relevant that are recorded against me, whether in my current name or a previous name;
- authorise disclosure to the NSW Police Force by New Zealand Police of ANY information that may be held by NZ Police, including any interaction I have had with NZ Police in any context or any information received by NZ Police. I understand that this is not limited to conviction information. Where that information relates to any record of criminal convictions I might have, I understand that it will automatically be concealed if I meet the eligibility criteria stipulated in section 7 of the *NZ Criminal Records (Clean Slate) Act 2004*;
- have attached all documents where requested by this application;
- have supplied credit card details for the correct fee;
- understand that body art tattooing procedures may only be performed at a permitted tattooing show by an individual who:
 - holds a current NSW Tattooist licence; or
 - holds a current NSW Master licence for premises at which the individual performs body art tattooing procedures as a self-employed individual; or
 - holds a current NSW Visiting Tattooist Permit; or
 - is an **authorised participant** of the show.
- have provided with this application the following details of each individual proposed to perform body art tattooing procedures at the tattooing show:
 - NSW Tattoo Industry Licensees**
 - Full Name
 - Licence No.
 - NSW Visiting Tattooist Permit holders**
 - Full Name
 - Permit No.
 - Authorised Participants**
 - Full Name
 - Date of Birth
 - Place of Birth
 - Residential Address
 - Mailing Address (if different to residential).
- understand that any changes to **authorised participants** of the tattooing show must be notified to the Security Licensing & Enforcement Directorate (SLED) at least 14 days before the commencement of the proposed tattooing show. The changes must include the personal details of the **authorised participant** as listed above.
- undertake to ensure that all participants of the tattooing show comply with legislative requirements applicable in the State of NSW relating to the performance of body art tattooing procedures.

6 DECLARATION AND CONSENT (Continued)

I acknowledge and agree:

- (a) that the NSW Police Force relies on other State and Commonwealth jurisdictions (Other Agencies) to provide information to it (Other Agency Information);
- (b) to release the NSW Police Force from any liability arising from any errors or omissions contained in that Other Agency Information; and
- (c) to release and indemnify those Other Agencies from any actions and demands that I may have available against them arising out of the release by them of Other Agency Information to the NSW Police Force.

The above acknowledgment does not alter any rights I may have under legislation.

Note: It is an offence under the *Crimes Act 1900* to make a false or misleading statement in this application.

SIGNATURE

DATE (dd/mm/yyyy)

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7 APPLICATION CHECKLIST

Please tick that you have:

- Provided copies of documents showing evidence of Australian citizenship or permanent Australian residency (includes New Zealand citizens);
- Provided identical names on all forms and documents; or
- Provided, if applicable, acceptable change of name documents. Acceptable change of name documents must show a clear link between all your names and are limited to the following:
 - Marriage certificate(s) issued by the NSW Registry of Births, Deaths & Marriages or, if you were married elsewhere, a certified copy of the marriage certificate issued by the celebrant or church
 - Change of Name certificate issued by the NSW Registry of Births, Deaths & Marriages
 - Full birth certificate showing your name at birth and your new name (extracts and commemorative certificates are NOT acceptable)
 - Divorce decree
 - Deed poll registered with the relevant authority
 - Instrument evidencing change of name registered in the Land Titles Office;
- Completed all relevant sections;
- Signed the Declaration and Consent;
- Attached a P1253 Nomination of Events Manager for a Tattooing Show form (if applicable);
- Attached the personal details of each individual proposed to perform body art tattooing procedures at the tattooing show;
- Attached all required supporting documentation including original copies of identification documents certified as a true and correct copy of the original by a Justice of the Peace, Legal Practitioner or Public Notary (where applicable); and
- Provided the correct payment.

Mail the completed application form (including all attachments) to:

Security Licensing & Enforcement Directorate
 NSW Police Force
 Locked Bag 5099
 PARRAMATTA NSW 2124

Or

Contact SLED on 1300 362 001.

**IMPORTANT:
 YOUR APPLICATION WILL BE DELAYED IF IT IS NOT FULLY COMPLETED AND/OR YOU HAVE NOT PROVIDED THE REQUIRED DOCUMENTATION AND FEE PAYMENT.**