



Use of Resources Policy Statement

Members of the NSW Police Force hold positions of authority and have access to a range of resources and confidential information. Use of resources must only be for lawful purposes and in the course of official duties.

Members of the NSW Police Force must not use their position or access to NSW Police Force resources or information systems for personal gain, or the gain of any other person or organisation.

Our commitment is to ensure the NSW Police Force:

- identify NSW Police Force resources
- use resources in an effective, efficient and ethical manner
- identify and report when police resources are being misused or mismanaged.

The following principles underpin this policy statement:

- Members of the NSW Police Force must not improperly use their position or access NSW Police Force resources or information systems for personal gain, or the gain of any other person or organisation.
- Minor personal use of resources can occur in a limited capacity, without disruption to normal business and with the knowledge and approval of management.
- Resources are misused when they are used for personal reasons and result in a benefit to the employee.
- Members of the NSW Police Force should consider the factors outlined in the guidelines to identify if a NSW Police Force resource is being misused or mismanaged.
- Members of the NSW Police Force must undertake approved secondary employment in their own time. Members of the NSW Police Force must not use any official resources, information, or confidential police knowledge whilst undertaking secondary employment.
- Excessive or unauthorised use of NSW Police Force resources may result in a conflict of interest as the use of the resource in that manner is not in the public interest.
- A misuse of resources may be a breach of the *Code of Conduct & Ethics* and result in management action or dismissal.

**Assistant Commissioner
Professional Standards Command
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