



# SCHEDULE OF FEES

## Security Licences under the *Security Industry Act 1997*

| <b>CLASS 1 &amp; CLASS 2 LICENCE</b>                                    |             |             |
|---|-------------|-------------|
| APPLICATION TYPE  | 1 YEAR TERM | 5 YEAR TERM |
| New Application   | \$160       | \$640       |
| On-time Renewal   | \$140       | \$560       |
| Late Renewal - within 90 days of the licence expiry date                | \$160       | \$640       |
| AMENDMENTS  | FEE         |             |
| Variation - add or delete subclasses                                    | \$80        |             |
| Licence Replacement or Change of Name                                   | \$65        |             |
| Change of licensee's address, contact details or other personal details | Nil         |             |

| <b>MASTER LICENCE</b>  |  |             |
|--|--|-------------|
| NEW APPLICATIONS   | 1 YEAR TERM  | 5 YEAR TERM |
| MA - Self employed with no other provided persons  | \$160  | \$640       |
| MB - Provide no more than 3 persons  | \$410  | \$1,640     |
| MC - Provide between 4 and 14 persons  | \$1,250  | \$5,000     |
| MD - Provide between 15 and 49 persons   | \$2,800  | \$11,200    |
| ME - Provide 50 or more persons  | \$5,225  | \$20,900    |
| ON-TIME RENEWALS   | 1 YEAR TERM  | 5 YEAR TERM |
| MA - Self employed with no other provided persons  | \$140  | \$560       |
| MB - Provide no more than 3 persons  | \$375  | \$1,500     |
| MC - Provide between 4 and 14 persons  | \$1,200  | \$4,800     |
| MD - Provide between 15 and 49 persons   | \$2,725  | \$10,900    |
| ME - Provide 50 or more persons  | \$5,125  | \$20,500    |
| LATE RENEWALS (Within 90 days of the licence expiry date)  | 1 YEAR TERM  | 5 YEAR TERM |
| MA - Self employed with no other provided persons  | \$160  | \$640       |
| MB - Provide no more than 3 persons  | \$410  | \$1,640     |
| MC - Provide between 4 and 14 persons  | \$1,250  | \$5,000     |
| MD - Provide between 15 and 49 persons   | \$2,800  | \$11,200    |
| ME - Provide 50 or more persons  | \$5,225  | \$20,900    |
| AMENDMENTS   | FEE  |             |
| Licence Replacement or Change of Details (other than address details)                            | \$65   |             |
| Upgrade to a licence class allowing more persons to be provided to carry on security activities. | The fee for a licence upgrade is the difference between the application fees for the current licence class and the new licence class |             |

## FINGERPRINT AND PALMPRINT FEE

### CLASS 1, CLASS 2 AND MASTER LICENCE APPLICATIONS

### FEE

Applicants who have not previously had their finger/palmprints taken for a NSW security licence are subject to a finger/palmprint fee.

\$40

Applicants required to pay this fee must include the payment with their application.

## NOTES

- Licence fees include a non-refundable processing fee (please see below for details).
- All licence amendment fees include a non-refundable processing fee of \$65.
- Licensing fees under the Act are GST exempt - accordingly, the NSW Police Force does not issue tax invoices.
- Receipt details will be included in an 'Acknowledgement Advice' letter mailed to applicants once the payment has been processed.
- Once a licence has been issued, no provision exists under the *Security Industry Act 1997* or *Security Industry Regulation 2016* for the refund of any fees paid.

## LICENCE FEES INCLUDE THE FOLLOWING NON-REFUNDABLE PROCESSING FEE

### NEW APPLICATION FEES

| LICENCE CLASS      | TERM OF LICENCE  | NON-REFUNDABLE PROCESSING FEE |
|--------------------|------------------|-------------------------------|
| Class 1 or Class 2 | 1 year / 5 years | \$120                         |
| Class MA           | 1 year / 5 years | \$120                         |
| Class MB           | 1 year / 5 years | \$120                         |
| Class MC           | 1 year / 5 years | \$200                         |
| Class MD           | 1 year / 5 years | \$360                         |
| Class ME           | 1 year / 5 years | \$480                         |

### LICENCE RENEWAL FEES (includes late renewals)

| LICENCE CLASS      | TERM OF LICENCE  | NON-REFUNDABLE PROCESSING FEE |
|--------------------|------------------|-------------------------------|
| Class 1 or Class 2 | 1 year / 5 years | \$80                          |
| Class MA           | 1 year / 5 years | \$80                          |
| Class MB           | 1 year / 5 years | \$80                          |
| Class MC           | 1 year / 5 years | \$120                         |
| Class MD           | 1 year / 5 years | \$240                         |
| Class ME           | 1 year / 5 years | \$360                         |

Payment **MUST** be made by:

- Cheque or Money Order, payable to NSW Police Force
- Credit Card (Visa or MasterCard only) Note: Credit Card payments are subject to a 0.44% merchant fee.

#### DO NOT SEND CASH

If more than one licence application is submitted, a separate cheque, money order or credit card authorisation must be provided for each application.