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NSWPF Corporate Policy Documents - Policy Statement

The NSW Police Force is committed to better practice in the development and management of corporate policy documents.

We will ensure that NSWPF corporate policy documents:

- Provide guidance, direction, and/or limit discretion in the interpretation of legislation, standards, and NSWPF role & functions.
- Are developed according to consistent, evidence-based procedures
- Are approved by an appropriate NSWPF authority
- Are recorded and managed using the NSWPF records management system
- Appropriately define and allocate responsibilities to NSWPF employees
- Are consistent with legislation, industrial awards, related NSW Government policies and other NSWPF corporate policy documents
- support ethical practices
- support a safe work environment
- are accessible to authorised personnel
- Are publicly accessible where required by the *Government Information (Public Access) Act 2009*
- are reviewed regularly

Responsibilities:

- **Senior Executive** – Support the NSW Police Force commitment to the consistent development and management of corporate policy documents; regularly monitor and review key corporate policy documents; promote and support a culture of compliance with corporate policy.
- **Governance Command** – Document owner of the NSWPF 'Procedure for Corporate Policy Documents'; maintain currency of corporate policy documents in the records management system and the NSWPF Intranet; review compliance of new and updated corporate policy documents with the NSWPF 'Procedure for Corporate Policy Documents'.
- **Commanders/Managers** – Ensure corporate policy documents owned or sponsored by their command are updated when appropriate, reviewed as scheduled, and provided to Governance Command for quality assurance and records management.
- **Document developers** – Know and comply with corporate policy document development obligations in the NSWPF 'Procedure for Corporate Policy Documents'.
- **All NSWPF employees** – Know and comply with all corporate policy documents relevant to their duties.

Approved by: NSW Commissioner of Police

RMS: D/2023/1313496 – V1 – Document Owner: Governance Command

A blue ink signature of Karen Webb, Commissioner of Police.

Karen Webb APM
Commissioner of Police

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