

EXAMPLE template – Community Safety Precinct Committee Strategic Plan 2006-2007

Crime Category	Key Focus Area	Action	Outcome	How will it be measured	Timeframe	Responsibility
	Provide a forum between the community, police and Baulkham Hills Shire Council	Maintain a vibrant and representative membership on the Hills Community Safety Council (HCSC)	Improved networking capabilities	Council with a membership that is representative of the community, including vulnerable groups	On-going	HCSC members
	Raising of awareness of safety within the community	Develop and promote publicity about safety issues in the community Appoint Publicity Officer to liaise with media	Increase community awareness of the HCSC and its activities	Promotions held Press releases	On-going	Publicity Officer with assistance from HCSC members
		Promotion of Crime Prevention initiatives, eg Community Safety Committees	Reduce the perception of the fear of crime Provide a forum at the grass roots level of the LGA	No of meetings held by local community groups	On-going	HCSC members
		Identify crime	Reduce the level	Number of target	Each HCSC	NSW Police Force

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		hotspots for possible safety audits	of crime Improve residents safety	areas identified by statistics and intelligence	meeting	Attorney General's Department of NSW
	Raising of awareness of safety within the community (cont)	Facilitate action by appropriate safety audit sponsor	Ensure community involvement in the safety audit process	Number of safety audits completed	Needs & priority order	Sponsor assisted by HCSC members
		Determine level of understanding of safety issues and success of initiatives	Educate the community on safety Monitor success of crime prevention initiatives	Surveys completed	Half Yearly	NSW Police Force
		Prepare newsletter to local community groups	Reduce the perception of the fear of crime Heighten awareness of the HCSC role in safety issues	Number of Newsletters Number of areas covered by newsletter distribution	Quarterly	Publicity Officer with assistance from HCSC members
		Support Bi-Annual Police/School Principals' Forum	Heighten awareness of HCSC	Surveys completed	Half yearly	NSW Police Force with assistance from HCSC

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						members
		Support business safety initiatives	Increase community awareness of the HCSC	Number of forums, including BIZSAFE held with businesses	Needs & priority order	NRMA, NSW Police Force with assistance from HCSC members
	Raising of awareness of safety within the community (cont)	Invite key representatives to address HCSC members re safety issues	Improve HCSC members understanding of safety issues to better address current and emerging trends	No of invitees	On-going	HCSC Secretary with assistance from HCSC members
		Place information regarding the HCSC in the Council's website	Up to date information on actions being done by the HCSC	No of updates on internet site	On-going	BHSC Internet Developer and HCSC Publicity Officer
	Promote input into relevant planning/ development issues in partnership with BHSC	Review Hills Community Safety Plan	Obtain funding for Crime Prevention initiatives	Application approved	ASAP	HCSC members
		Develop SOPS to determine involvement of HCSC	Establish relevance OF HCSC in planning	SOPS initiated and agreed	ASAP	BHSC & HCSC members
		Support implementation of Hills Community Safety Plan	Increase community awareness of the HCSC	Adoption of plan	After review and acceptance of SOPS	HCSC members

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