

# Security Licensing & Enforcement Directorate (SLED) Advisory Council



The Security Licensing & Enforcement Directorate (SLED) Advisory Council was established in November 2012, to create a forum for the regular exchange of information and ideas between the security industry and the NSW Police Force on issues relevant to the regulation of the industry.

SLED is seeking expressions of interest from suitably qualified persons for appointment to the Council for a two-year period, until December 2026. You will find the application form on the SLED website [www.police.nsw.gov.au/sled](http://www.police.nsw.gov.au/sled).

## Functions of the Council

The Council is a non-statutory body established to identify and discuss opportunities to:

- improve industry compliance with legislative requirements
- address barriers that hinder industry efforts to improve competence and compliance levels
- collaborate on initiatives and campaigns targeting, or relating to various industry sectors
- share feedback about SLED and industry activities.

## Membership

- Chairperson- Director, SLED
- Assistant Director (Industry Regulation), SLED
- Assistant Director (Determinations), SLED
- Assistant Director (Service Delivery), SLED
- Director, Legislation & Policy Branch, Office of the Commissioner
- Maximum 10 industry representatives, selected through an expression of interest process, representing the diversity of the industry.

## Term of membership for industry representatives: two years.

Industry representatives are not eligible for consecutive terms as Council members.

## Secretariat: SLED

### Selection of industry representative members

The election of industry representatives for SLED Advisory Council membership is based on the following criteria:

- the nominee's relevant expertise and experience
- the nominee's active participation in, and commitment to, the security industry
- the nominee's willingness to seek and represent the views of other industry participants
- how the nominee has demonstrated their personal commitment to compliance with legislative requirements
- any other relevant skills, qualities and/or qualifications they possess.

Gender equity and member diversity will be taken into account in keeping with the Department of Premier and Cabinet's *Appointment Standards Boards and Committees in the NSW Public Sector July 2013*. This document is available at [www.boards.dpc.nsw.gov.au](http://www.boards.dpc.nsw.gov.au).

**Industry representative members will be selected by a vote of the outgoing industry representatives at the end of their term of membership of the Council.**

### Remuneration and allowances

Industry representatives are honorary members of the Council and no remuneration is payable to them in respect of the duties they perform as members.

### Role of members

SLED Advisory Council members will bring a range of professional expertise to the Council and should use their relevant experience to inform Council discussions.

The performance of members is crucial to achieving the effective operation of the Council. Council members are expected to:

- behave in a professional manner at all times
- seek to continually improve their industry knowledge

- support the Chairperson in his/her leadership of the Council
- actively and constructively participate in Council discussions
- listen sensitively to the views of others
- ensure that information is reviewed and provided sufficiently in advance of meetings to enable thorough consideration of relevant issues.

## CONDUCT OF MEETINGS

### Meeting frequency

The Council will meet four times during each calendar year, in February, May, August and November.

### Location

All meetings will be held at 2 Dawn Fraser Avenue, Sydney Olympic Park.

### Attendance

Members will be advised of upcoming meeting dates at the beginning of each calendar year. Reminder notices will be sent four weeks before each meeting.

All members are expected to attend all meetings. Attendance will be recorded in the meeting minutes. Should a member not be able to attend a meeting an apology must be lodged with the Secretariat at least one day prior to the scheduled meeting.

The office of an appointed member becomes vacant if the member is absent from three consecutive meetings of the Council.

### Declarations of private interests

Members who have a private interest in any matter before the Council should make a full declaration before the matter is discussed. This declaration, and the Council's decision relating to any conflict of interest, is to be recorded in the meeting minutes. The member must also absent himself or herself from the room while the matter is being considered, if requested to do so by the Chairperson.

### Agenda

The agenda and meeting papers will be circulated before the meeting. All items for inclusion on the agenda should be directed to the Secretariat at least 10 working days before the meeting.

### Minutes

Minutes of the meetings are to be a true and balanced reflection of the discussion and decisions of the Council and will be circulated with the agenda for the next Council meeting.

### Applications for membership to the SLED Advisory Council should be submitted to:

The Secretariat  
SLED Advisory Council  
Locked Bag 5099  
Parramatta NSW 2150  
Email: [sled@police.nsw.gov.au](mailto:sled@police.nsw.gov.au)

**Closing date: 18 October 2024**