



NSW Police Force  
www.police.nsw.gov.au

# NSW POLICE FORCE - FIREARMS REGISTRY



## Off Duty Possession of Longarm Permit Legitimate Reason Form

### PLEASE READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

This is an **interactive** form and applies to an employee of a government agency who wishes to retain longarm firearms registered to their employer, between periods of duty.

Please complete all sections, print this form and submit with the 'Application for a Firearms Permit' P634 form and any supporting documentation to the **Firearms Registry, Locked Bag 5102, Parramatta NSW 2124.**

### NOMINATED PERMIT HOLDER

Nominated Permit Holder Name

Attach documentation of Proof of Identity (if no other NSW firearms licence or permit is held or has been held). See FACT Sheet 'Proof of Identity' for documents which are acceptable to prove 100 point ID.

### 1. DETAILS OF CURRENT FIREARMS LICENCE - All applicants must hold a current firearms licence.

Current Firearms Licence Number:

### 2. EMPLOYER DETAILS

Complete this form and print and have your employer complete this section. Alternatively you can attach a letter from your employer (on letterhead) which details ALL of the below-mentioned information.

Government Agency Name

Business

Firearms Lic No.

Employers Name

Position

Employers Signature

Date

#### Permit applicants employment details:

Reasons why the permit applicant requires this permit, including the reason why the applicant is not able to return the firearm to the employer's firearm safe storage facility at the end of each period of duty.

OR

Attach a letter, on letterhead, from your employer confirming your employment and the reasons you need to retain possession of firearms between periods of duty.

### 3. FIREARM SAFE KEEPING FACILITIES AND REQUIREMENTS

Provide information below on your arrangements for safe keeping and storage of firearms at your residential address.





I have read and understand the safe keeping requirements applicable to firearms related to this permit.

The safe storage facilities nominated in my firearms permit application form comply with the requirements applicable to longarms

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## FURTHER INFORMATION

It is a serious offence under the *Firearms Act 1996* to make a statement or provide information in relation to an application that is false or misleading. By signing the Declaration on your firearms permit application form, you are certifying that ALL the information supplied in relation to this application is true and correct.

An Off-Duty Possession of Longarms Permit does not authorise the purchase of any firearms and is only valid for the nominated government agency employer. If the employee ceases employment with the employer nominated in this application, or if the government agency is no longer authorised to possess firearms, the permit would be revoked.

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**CHECKLIST** - Make sure you have supplied ALL of the following required information:

**All applicants are required to provide:**

- A completed P634** 'Application for a Firearms Permit' form
- Proof of Identity** (if no other NSW firearms licence or permit is held or has been held).
- A Legitimate Reason** form with the relevant sections completed:
  - Current firearms licence number
  - Employers details completed OR letter from employer on letterhead which details information in this section
  - Firearm safe keeping facilities and requirements
  - Fee \$75 (cheque, money order or credit card authority), with the application**

