



**NSW Police Force**  
www.police.nsw.gov.au

# FIREARMS REGISTRY

## Information on New Firearms Licence Application

This FACT sheet provides information for new customers applying for a firearms licence online.

### FIREARMS LICENCE ONLINE APPLICATION

The online platform for new firearms licence applications is provided by Service NSW - [www.service.nsw.gov.au](http://www.service.nsw.gov.au)

#### *Completing your Online Firearms Licence Application*

To complete a new firearms licence application online you will need:

- \* A MyServiceNSW Account linked to the NSW Police Force
- \* Firearms Safety Training Certificate
- \* Supporting documents for your Genuine Reason and Special Need
- \* A current credit card for payment of the licence fee (if applicable)

#### *Firearms Safety Training*

With your online application you must provide one of the following:

- \* Details of your previously held NSW firearms licence under the *Firearms Act 1996* (the Act) for the same category of licence for which you are now applying, or
- \* Details of your currently issued interstate firearms licence for the same category of licence for which you are now applying, or
- \* Upload a copy of the certificate obtained when you successfully completed the firearms safety training course.

For training providers contact:

- \* Firearms Safety Training Council - Phone: 02 9486 3077, or
- \* Sporting Shooters Association of Australia (SSAA) - Phone: 1300 746 683, or
- \* Department of Primary Industries Game Licensing Unit - Phone: 02 63913750, or
- \* Your nearest firearms club.

#### *Genuine Reasons*

To apply for a firearms licence you must be able to prove a genuine reason and there are eight genuine reasons for obtaining a firearms licence -

- Sport/Target Shooting
- Recreational Hunting/Vermin Control
- Primary Production
- Vertebrate Pest Animal Control
- Business or Employment
- Rural Occupation
- Animal Welfare
- Firearms Collection

For details of the supporting documents to attach to your online firearm licence application please refer to the Genuine Reason FACT Sheets on the Licence page of the Firearms Registry website.

#### *Licence Holder Obligations and Responsibilities*

All firearms licence holders must comply with the general legislative requirements of the Act and the *Firearms Regulation 2017* (the Regulation).

In addition to these general legislative requirements, there are specific legislative requirements applicable to each licence category and genuine reason.

All applicants and licence holders are encouraged to familiarise themselves with both the general legislative requirements and the specific authority and conditions applicable to the genuine reason and category of your firearms licence.

A copy of the general legislative requirements applicable to all licence holders can be viewed on the Authority and Conditions page of the Firearms Registry website. For information specific to your genuine reason, see the Act and the Regulation.

# Information on New Firearms Licence Online Application

## FIREARMS LICENCE ONLINE APPLICATION

### *What category of licence can I apply for?*

Any person wishing to make application for a licence over and above a category A firearms licence must provide evidence of special need. The special need for a Category B, C, D or H licence is established by the applicant providing evidence that a special need exists and giving reasons why the special need cannot be met by a smaller category of firearm or by any other means.

Where you are required to enter a special need, the online firearms licence application has provision for completion of special need.

### *Safe Keeping and Storage of Firearms*

All persons who possess a firearm in NSW must take all reasonable precautions to ensure that a firearm in their possession is kept safe, is not lost or stolen, and does not come into the possession of an unauthorised person - section 39 of the Act.

In addition to this general requirement for the safe keeping of firearms, there are specific requirements for the safe keeping, storage and transportation of firearms. This includes new requirements introduced in 2017.

The safe keeping and storage requirements for each type and category of licence are found on the Safe Storage page on our website.

### *Licence Fees*

Payment is made by credit card at the time of completing the online firearm licence application.

Firearm licence application - categories A, B, C, D or H

5 year licence - \$200

2 year licence - \$100

Firearm collection licence -

5 year licence - \$40

Probationary Pistol Licence - \$100 for one year

Provisional Pistol (Business/Employment) Licence - \$250 for one year

Fee exemptions will be automatically applied during the online application process to:

- \* Primary producers with the sole genuine reason of primary production
- \* Pensioners applying for a Category A, B or H firearm licence who hold a Centrelink pension concession card, disability card or Veteran's Affairs card (including concession and health care cards).

Documents supporting your claim to a primary producer or pensioner fee exemption must be attached to your online application.

All firearm licence applications include a non-refundable administration fee. Applicants who have had a firearms licence refused will receive a partial refund (the fee paid minus the non-refundable administration fee). The non-refundable administration fee for an individual firearms licence is approximately 30% of the fee of a 1 or 2 year licence. A cheque with the refund amount will be posted to refused applicants once any appeal process and periods are finalised.

### RELATED INFORMATION

See FACT Sheets:

'100 Point Identification'

'Safe Storage Level One - Category A and B Requirements'

'Safe Storage Level Two - Category C, D and H Requirements'

'Transportation of Firearms'

### *Where can I find more information?*

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the associated Regulation, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).

## Firearms Registry

### Address

Locked Bag 1  
Murwillumbah NSW 2484

### Telephone

1300362562

### Interstate

02 66708590

### Fax

02 66708558

### Email

[firearmsenq@police.nsw.gov.au](mailto:firearmsenq@police.nsw.gov.au)

### Website

[www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)



NSW Police Force  
[www.police.nsw.gov.au](http://www.police.nsw.gov.au)