

This FACT sheet provides information on the requirements for a person to obtain an Ammunition Permit - clause 75 of the *Firearms Regulation 2017*.

An Ammunition Permit applies to a person who is employed by or in partnership with a person and who wishes to acquire and possess ammunition for use in a firearm registered to their employer or business partner.

### ***What does an Ammunition Permit authorise?***

An Ammunition Permit authorises the permit holder to acquire and possess ammunition for firearms registered to the employer or business partner of the applicant and of a type which are specified on the permit.

### ***Why would I need this permit?***

To acquire ammunition, a person must be authorised by a licence or permit for a firearm that takes the type of ammunition being acquired OR they must be authorised by a permit to acquire the ammunition. An Ammunition Permit authorises the acquisition of ammunition by a person who is not otherwise authorised to possess or acquire ammunition.

### ***What is ammunition?***

Section 4 of the *Firearms Act 1996* defines ammunition as including:

- \* Any article consisting of a cartridge case fitted with a primer and a projectile, or
- \* Any article consisting of a cartridge case fitted with a primer and containing a propelling charge and a projectile, or
- \* Blank cartridges, airgun pellets, training cartridges or gas cartridges, or
- \* Any other article prescribed by the regulations for the purpose of this definition.

### ***Who can apply for an Ammunition Permit?***

1. A person who is employed or engaged by a person, including a government agency, in whose name a firearm is registered. The applicant must provide evidence that it is a part of their duties in the course of their employment or engagement to acquire ammunition for use in the firearm/s registered to their employer .

OR

2. A person who carries on business in partnership with a person in whose name a firearm is registered. The applicant must prove that it is part of their duties in the course of their business partnership to acquire ammunition for use in the firearm/s registered to their business partner.

In all cases, the Ammunition Permit will only authorise the acquisition of ammunition for the type of firearms specified on the permit.

### ***How & where is the ammunition acquired?***

Ammunition is acquired from a licensed firearms dealer or the holder of an Ammunition Acquire and Supply permit. To acquire ammunition, the permit holder must produce at the time of supply their current Ammunition Permit specifying a type of firearm that takes the type of ammunition being acquired.

### ***What about safe storage of ammunition?***

Safe storage of ammunition must comply with the legislative requirements and as recommended by the Commissioner of Police (see *FACT Sheet - 'Ammunition Safe Storage, Acquisition and Possession'*).

### ***What is the term of the permit?***

The term of the permit will not exceed 5 years and is linked to the term of the employer's or business partner's firearms licence.

### ***How much will my permit cost?***

The prescribed fee for this permit is \$75.

Your payment must accompany the application. You may pay by cheque or money order made payable to the NSW Police Force or by filling out the credit card details on the reverse of the permit application form.

### ***How do I apply for an Ammunition Permit?***

You must complete the P634 'Application for a Firearms Permit' form and the 'Ammunition Permit Legitimate Reason' form and where applicable provide any supporting documentation.

Please see the reverse of this FACT Sheet for instructions on how to complete the P634 form.

# Instructions for completing the Firearms Permit Application Form

## FIREARMS PERMIT APPLICATION FORM (P634)

### NEW APPLICATION / REAPPLICATION

Mark appropriate box (new application or reapplication) and insert any previous or current firearms licence or permit number.

### SECTION A - PERMIT TYPE

From the drop down list select the type of permit relevant to this application. If the permit is not listed in the drop down list, enter the type of permit you require in the space provided.

### SECTION B - NOMINATED PERSON/BUSINESS OR NOMINATED PERMIT HOLDER/INDIVIDUAL

Insert your full name, date of birth, gender, NSW drivers licence (if held), contact phone numbers, email address and supply details if you have been known by any other names.

### SECTION C - RESIDENTIAL ADDRESS

Insert your full residential address in this section.

### SECTION D - POSTAL ADDRESS

If the postal address is the same as the residential address, mark the box. If your postal address is different to your residential address, insert your postal address in this section.

### SECTION E - BUSINESS, CLUB OR GOVERNMENT AGENCY DETAILS

If this application is being made by a Business, Club or Government Agency, provide details in this section and attach supporting documentation.

### SECTION F - SAFEKEEPING ADDRESS OF FIREARMS

If the safekeeping address is the same as the residential address, select 'YES' in the box. If your firearm safekeeping address is different to your residential address, insert the address in this section.

### SECTION G - PERSONAL HISTORY

Answer each question by selecting a 'YES' or 'NO' from the drop down list. If you answer 'YES' to any question, provide details as an attachment.

### SECTION H - DECLARATION

The application must be signed and dated by the applicant.

### SECTION I - FEE

The prescribed fee for this permit is \$75. Payment must accompany the application.

### RELATED INFORMATION

See FACT Sheet:

'Ammunition Safe Storage, Acquisition and Possession'

## Firearms Registry

### Address

Locked Bag 5102  
Parramatta NSW 2124

### Telephone

1300362562

### Interstate

02 66708590

### Fax

02 66708558

### Email

firearmsenq@police.nsw.gov.au

### Website

[www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)

## Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the associated Regulation, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**NSW Police Force**  
[www.police.nsw.gov.au](http://www.police.nsw.gov.au)