



NSW Police Force  
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# FIREARMS REGISTRY

## Ammunition Purchase and Sell Permit

P 634

*It is an offence in NSW to trade ammunition commercially unless a person is authorised to do so by a Firearms Dealer licence or Purchase and Sell Ammunition permit.*

*This FACT sheet provides information on the requirements for a person to obtain a Purchase and Sell Ammunition Permit.*

### **What does a Purchase and Sell Ammunition Permit authorise?**

This permit authorises a person or company (other than a Firearms Dealer) to possess, purchase & sell ammunition commercially.

### **What is ammunition?**

Section 4 of the *Firearms Act 1996* defines ammunition as including:

- \* any article consisting of a cartridge case fitted with a primer and a projectile, or
- \* any article consisting of a cartridge case fitted with a primer and containing a propelling charge and a projectile, or
- \* blank cartridges, airgun pellets, training cartridges or gas cartridges, or
- \* Any other article prescribed by the regulations for the purpose of this definition.

### **Are there restrictions on the sale of ammunition?**

Under Section 65 of the *Firearms Act 1996* a person can sell ammunition for any firearm:

- \* If the buyer and seller both hold a current licence or permit to possess a firearm which takes that type of ammunition, OR
- \* If they are both authorised to do so by a Permit to Purchase/Sell Ammunition, OR
- \* If the buyer is the holder of another type of Permit authorising possession of ammunition.
- \* The seller must sight a valid licence or permit of the buyer prior to the transaction taking place.
- \* The permit holder must not purchase ammunition from or sell ammunition to a person who is not authorised by a current licence or permit to possess and use a firearm which takes that ammunition.

### **What is the term of the permit?**

The permit will be issued for a maximum term of 5 years.

### **How much will my permit cost?**

The prescribed fee for this permit is \$75.

Your payment must accompany the application. You may pay by cheque or money order made payable to the Firearms Registry or by filling out the credit card details on the reverse of the application form.

If paying by credit card include cardholder name, card number, expiry date and authorisation to debit \$75 to that credit card, signed by the cardholder.

### **What do I need to send with my application?**

- \* If you do not hold a current firearms licence or permit, you must provide proof of identity totalling 100 points. (See *FACT Sheet '100 Point Identification'*).
- \* You will need to provide evidence (contracts, letters of intent to purchase) or a statement (on letterhead) that there is a requirement for you to purchase and sell ammunition in the normal course of your occupation.
- \* You must specify the storage location of the ammunition. (If the storage location changes, you must notify the Commissioner of Police, in writing within 14 days, of the new safe storage location.)
- \* You must provide details of the arrangements for safekeeping and storage of ammunition, including details of the security of ammunition whilst on display for sale. (See *Fact Sheet 'Ammunition Safe Storage, Purchase & Possession'*).

### **What about employees?**

Employees to be listed and authorised by this permit (in addition to the permit holder) must complete an 'Application for a person to be authorised on a Firearms Permit' P635 form.

- \* A separate P635 form must be completed by each employee; and
- \* Complete Section E of the P635 form to establish proof of employment status; and
- \* If the employees to be listed on this permit do not hold a current firearms licence or permit, proof of identity totalling 100 points must be provided.

### **How do I complete the application form?**

The P634 'Application for a Firearms Permit' form applies to this permit. This form is used for a new application or to re-apply for a Purchase and Sell Ammunition Permit.

Do not send a photocopy of the form, print within the boxes, do not mark boxes that do not apply, use CAPITAL LETTERS and BLACK INK; DO NOT USE STAPLES.

Mark the appropriate box on the top of the form with an 'X'; either a 'New Application' or 'Reapplication'.

## Section A - Personal and Contact Details

The 'Last Name' & 'Given Names' box should show your full legal name. This should be the name on your birth certificate, marriage certificate, change of name certificate or passport. Complete your DOB, drivers licence and contact details including mobile phone number and email address.

List any other names by which you have been known and supply details.

## Section B & C - Residential & Postal Address

Insert your full residential & postal address here. If your postal address is the same as your residential address mark the box with an 'X'.

## Section D - Business, Club, Government Agency Details

Complete business, club or government agency name, trading name, business address, phone numbers and postal address.

## Section E - Permit Type

Place an 'X' in the box Ammunition Purchase and Sell.

## Section F - Safekeeping Address of Firearms

This section should be completed providing the address for storage of the ammunition .

Attach a separate sheet providing the details of the arrangements for the safekeeping of the ammunition whilst on display for sale.

## Section G - Personal History

Please answer all questions by marking the appropriate 'Yes' or 'No' box. If you responded 'Yes' to any of the questions, please provide an attachment with details.

## Section H - Declaration

The application form must be signed and dated by the applicant in the presence of a witness. The witness must be 18 years of age or over.

By signing the declaration you are confirming that:

- \* You understand the safe keeping requirements of the *Firearms Act 1996* and Regulation; AND
- \* You understand it is an offence to supply false or misleading information; AND
- \* All the information provided on the application is true and correct and you authorise the release of your personal information to any third party deemed appropriate by the Commissioner of Police; AND
- \* You agree to the NSW Police Force making enquiries to establish that the information you have supplied in relation to the application is true and correct.

## Section I - Credit Card Authority

If you wish to pay by credit card ensure you complete the amount to be debited from your credit card, indicate whether Mastercard or Visa; fill out cardholder details in full, sign and date.

## Related Information

See Fact Sheets: '100 point identification', 'Ammunition Safe Storage, Purchase and Possession'.

## Check List

- Completed P634 form
- Proof of ID (if applicable)
- Evidence or requirement to sell ammunition
- Safe storage location, facilities and security of ammunition on display
- Payment

## If applicable:

- P635 form for each employee
- Proof of employment (Section E)
- 100 pt ID for employee

## Firearms Registry

### Address

Locked Bag 1  
Murwillumbah NSW 2484

### Telephone

1300362562

### Interstate

02 66708590

### Fax

02 66709813

### Email

permits@police.nsw.gov.au  
OR  
firearmsenq@police.nsw.gov.au

### Website

[www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)

## Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the *Firearms Regulation 2006*, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



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