



NSW Police Force

# Transitional Requirements for Current Class 1 and Class 2 Licensees

FACT SHEET 3

*This Fact Sheet provides information on the impact of the changes to Class 1 and Class 2 licence subclasses on current licence holders (i.e. individuals with Class 1 or Class 2 licences that are current on 1 September 2007).*

*Class 1 and Class 2 licensees must identify which subclasses they now require for their current employment needs and make plans to upgrade their training, if necessary.*

## How does the expansion of Class 1 and Class 2 licence subclasses affect me?

As outlined in Fact Sheet 1, the amended Security Industry Act 1997 has split the previous generic Class 1 and Class 2 licence subclasses (i.e. 1A and 2C) into a number of more specific subclasses; increasing the total number from seven to thirteen. As a result, many licensees will no longer be authorised by their current licence to perform the same range of security activities. For example:

- A Class 1A licensee, who is employed as a loss prevention officer, will no longer be authorised to perform that work under their current licence; they will instead require a Class 1G licence.
- A Class 2C licensee, who is employed as an alarm technician, will no longer be authorised to perform that work under their current licence; they will instead require a Class 2F licence.

In addition, whereas previously a single training standard – the Certificate II in Security Guarding – was a requirement for all Class 1 licence applicants, new specific and more relevant training standards will now apply to each subclass. Current Class 1 licensees who wish to retain their subclasses, or take-up any of the new Class 1 subclasses, will need to upgrade their training to these new standards within set timeframes.

## What are the new training requirements for Class 1 licences?

Current licensees who wish to retain or take-up any Class 1 licence subclass will need to be assessed against relevant units of competency from the Certificate II in Security Operations and/or the Certificate III in Security Operations, which form part of a nationally recognised training package for the security industry.

The Security Industry Registry will only recognise training and assessment provided by approved Registered Training Organisations (RTOs). A list of approved RTOs is available on the Registry’s website ([www.police.nsw.gov.au/sir](http://www.police.nsw.gov.au/sir)).

Class 1 licence holders, or their employers, should make contact with approved RTOs as soon as possible to discuss the new training requirements. RTOs will arrange for trainers/assessors to meet with licensees to map their existing skills and knowledge against the new requirements and develop training plans that will outline what learning is required and how it will be structured.

## How long will I have to meet the new Class 1 training standards?

The timeframes in which current Class 1 licensees will be required to upgrade their training to the new standards are dependent on the licence subclasses they seek to retain or take-up and reflect the level of public safety risk associated with the security activities authorised by each subclass.

A licensee who elects to retain or take-up subclass...	will have until...
1F	1 August 2008*
1C and/or 1D (but not 1F)	1 November 2008*
1B and/or 1G (but not 1C, 1D or 1F)	1 March 2009
1A and/or 1E (but no others)	1 September 2009

\* Revised 11 April 2008



As examples:

- Class 1ACF licence holders will have until 1 August 2008 to upgrade their training.
- Class 1AC licence holders will have until 1 November 2008.
- Class 1A licence holders will have until 1 September 2009.

### **What action do I need to take now?**

Current Class 1 and Class 2 licensees will have three months, from 1 September 2007, to apply (using the personalised application form sent to them by the Security Industry Registry) to retain or surrender any of their existing licence subclasses or to take-up new subclasses.

The authority of current Class 1 and Class 2 licences will continue during this transitional period. For example, a Class 1A licence holder will continue to be authorised to perform retail loss prevention activities until 1 December 2007 without a 1G licence.

If a current Class 1 or Class 2 licence holder does not submit an application to surrender, retain or take-up licence subclasses by 30 November 2007, their licence will be automatically suspended and they will not be able to continue their employment in the security industry.

Replacement licences will be issued to all licensees who apply to retain or take-up any Class 1 or Class 2 licence subclass. If a licensee currently holds separate Class 1 and Class 2 licences, those licences will be consolidated as part of this transition process into a single licence (if the licences have different expiry dates, the surviving licence will be that with the later expiry date).

### **What will happen if I apply to retain or take-up a Class 1 licence subclass and I don't upgrade my training in time?**

The replacement licences issued to licensees who apply to retain or take-up any Class 1 licence subclass will be issued with the condition that the licensee meets the associated new training standard/s by the relevant deadline.

The Security Industry Registry will revoke the licence of any licensee who fails, without reasonable excuse, to comply with this licence condition.

## **Security Industry Registry**

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**Website**  
<http://www.police.nsw.gov.au/sir>

### **Where can I find more information?**

The information provided in this Fact Sheet is for general guidance only; it does not constitute legal advice. Licensees should familiarise themselves with the amended Security Industry Act 1997 and the Security Industry Regulation 2007, which are available on the NSW Legislation website ([www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)). Class 1 licensees should contact their approved Registered Training Organisation for further information on new training requirements.



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[www.police.nsw.gov.au](http://www.police.nsw.gov.au)