

# NSW POLICE BAND GENERAL BOOKING FORM

**Disclaimer:** The band has a fee structure under the “User Pays Scheme”. In the case of “Internal”, “Not for Profit”, “Charity”, “Educational” or other similar organisations, exemptions from some or all associated costs can be negotiated upon submission of your application.

**Please note:** This form does in no way guarantee the band’s performance but every effort will be made to accommodate both the band’s and clients needs. Obligations to meet core business events for the NSW Police Force and the NSW Government is of highest priority therefore we reserve the right to cancel our attendance at an event.

Please fill out the following form on your computer and return to **band@police.nsw.gov.au** at your convenience. We will be in contact once your enquiry has been assessed. Allow 7 business days for this to occur. Our office contact number is (02) 9557 2090.

## EVENT CONTACT

Name of organisation					
Contact person/s					
Email		Phone		Mobile	
Contact name and number on day of event					

## EVENT

Name of event					
Brief description of event					
Date of event		Start time		Finish time	
Sound check to be completed by				Approx. age demographic <small>(to assist in repertoire selection)</small>	
Room / Area of event at venue					
Venue address					

## MUSICAL CONTENT

Group requested and number of (staff):

- Concert Band (32):** Classical, Contemporary, Pop, Swing with/without vocals
- Parade Band (30):** March & Parade music. No vocals
- Big Band (20):** Jazz, Swing, with/without vocals
- Rock Band (12):** Contemporary, Pop, Rock, + Dinner Music with vocals
- Soul Band (6):** Soul, Blues, Jazz, Contemporary with vocals
- Jazz Combo (3 to 5):** Jazz, swing, with or without vocals
- Wind Quintet (5):** Classical, Baroque
- Brass Quintet (5):** Classical
- Clarinet Quintet (5):** Classical
- Sax Quartet (4):** Jazz, Swing, Contemporary instrumental
- DJ (1):** Electronic Pop

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## LOGISTICS

**PLEASE NOTE: Minimum performance/stage area requirements are as follows:**

Concert Band – 12m x 9m

Parade/Marching Band – 4m x 6m

Big Band – 9m x 6m

Rock Band – 8m x 4m

Soul Band / Jazz Combo – 5m x 4m

Clarinet, Sax, Wind, Brass Quintets/Quartet – 4m x 2m

DJ – 2m x 2m

<b>Performance area</b>	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor	<b>If outdoor, is the area under cover?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>If adverse weather, please nominate alternate venue*</b>	
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<b>Is there a stage provided?</b> <small>(Must be a flat level surface)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Size of stage</b> (metres)	
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<b>Is there access to 240V power?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Can you provide armless chairs for the appropriate group size?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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\*(Adverse weather of outdoor performances may lead to cancellation)

## SOUND / LIGHTING REQUIREMENTS

<b>Sound system / operator provided?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>Sound company name</b>	
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<b>Contact name &amp; number</b>	
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## PARKING

**PLEASE NOTE: Parking must be provided for all band vehicles, none of which fit into covered car parks due to their height.**

**Parking for Band:**

<b>Location</b>	
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<b>Street name/s</b>	
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**Loading dock access:**

<b>Time / Street address</b>	
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<b>Number of stairs upon load in (if any)</b>	
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- Concert Band, Big Band, Parade Band travel with **all 3 vehicles**.
- Rock Band travel with **truck and van**.
- All other groups utilise **van only**.

### Vehicle Specs:

Truck – 3.5H x 7L x 3W

Bus – 2.8H x 7.7L x 2.1W

Van – 2.3H x 5.4L x 2.3W

## REQUIREMENTS

- Green room / Change room facilities
- Storage area for band equipment/cases

**Dependent upon the timings of your event, it may be respectfully requested that suitable catering be provided.**

<b>Will meal/refreshments be provided?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>If yes, select type</b>	<input type="checkbox"/> Morning tea <input type="checkbox"/> Lunch <input type="checkbox"/> Afternoon tea <input type="checkbox"/> Dinner
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