



NSW Police Force  
www.police.nsw.gov.au

# FIREARMS REGISTRY

## Prohibited Weapons Re-enactment Event Permit

P 638

*All persons wishing to possess or use a prohibited weapon must be authorised to do so by a permit. In order to obtain a prohibited weapon permit, the applicant must establish a genuine reason for possessing and using a prohibited weapon.*

*This FACT Sheet provides information on the requirements for obtaining a Re-enactment Event Permit - clause 21 of the Weapons Prohibition Regulation 2009.*

### **What does the Re-enactment Event Permit authorise?**

This permit authorises a person, on behalf of an historic or commemorative club or society or other organisation, to conduct and supervise an historical or commemorative re-enactment event or events, and to possess prohibited weapons to which the permit relates for the purposes of those events,

AND

Authorises participants, including interstate persons holding the equivalent permit issued in that State or Territory, to possess and use the prohibited weapons to which the permit relates for the purpose of the re-enactment event or events.

This permit also authorises any person who is the holder of a prohibited weapon permit to use any prohibited weapon authorised by that permit to participate in the re-enactment event conducted under the authority of the re-enactment event permit.

### **Who can apply for this permit?**

A person, who is a current member of an historic or commemorative club or society or approved by the Commissioner, which conducts activities or events requiring the possession or use of the prohibited weapons for which the permit is sought.

### **What is the term of the permit?**

This permit will be issued for one event lasting several days or for periodic events over a maximum term of 5 years.

### **How much will the permit cost?**

The prescribed fee for this permit is \$127.

**Your payment must accompany the application.** You may pay by cheque or money order made payable to the NSW Police Force or by filling out the credit card details on the reverse of the application form.

### **What kind of prohibited weapons are authorised by this permit?**

Any prohibited weapons nominated on the P638 Prohibited Weapons Schedule and proven by the applicant to be required for the purpose of the re-enactment event.

NOTE: Any prohibited weapon that operates by the firing of a projectile must not be loaded with any such projectile for the purposes of the event.

### **Do I need to do anything prior to each event?**

Yes, you need to notify local police about the event no more than 7 days prior to event taking place.

Provide police with the name of the organisation conducting the event, the dates and location of the event, the purpose of the event and a copy of the permit authorising the event to take place.

### **What do I need to send with the application?**

- \* You must provide as part of this application a passport style colour photo of yourself endorsed on the back with  
'This is a true photo of (name)' and signed by a JP or police officer.
- \* In addition, you must provide as part of this application documentation totalling 100 points for proof of identity (see 100 point identification fact sheet).
- \* Proof of current club membership of an historic or commemorative club or society or approved by the Commissioner.
- \* Provide the name of the club, society or organisation conducting the event.
- \* Provide evidence of the historic or commemorative nature of the event.
- \* Provide the dates and location for the event or events and the period of time for which the permit is required.
- \* Indicate on the P638 Prohibited Weapon Schedule the types of prohibited weapons required and provide evidence of the need for those weapons to be possessed and used for the event or events.
- \* Provide the security measures employed to prevent the weapons coming into the possession of an unauthorised person for the event, for rehearsals and during transportation of the prohibited weapons to the event location .

### **How do I complete the application form?**

The P638 'Application for a Prohibited Weapon Permit' form applies to this permit. This form is used for a new application or to re-apply for a Prohibited Weapon Permit.

Do not send a photocopy of the form, print within the boxes, do not mark boxes that do not apply, use CAPITAL LETTERS and BLACK INK; DO NOT USE STAPLES.

### Section A - Applicant Details

The 'Last Name' & 'Given names' box should show your full legal name. This should be the name on your birth certificate, marriage certificate, change of name certificate or passport.

Complete your DOB, drivers licence, contact details including mobile phone number and email address.

List any other names by which you have been known and supply details.

### Section B - Residential Address

Insert your full residential address here.

### Section C - Postal Address

If your postal address is the same as your residential address mark the box with an 'X', otherwise, insert your postal address here.

### Section D - Business, Club, Government Agency Details

Complete business or organisation name, trading name, business address, phone numbers and postal address.

### Section E - Permit Type

Place an 'X' in the 'Re-enactment Event' box .

### Section F - Safekeeping Address of Weapons

This section should be completed providing the address at which the prohibited weapons will be stored and details of the arrangements for the safekeeping and storage. Attach a separate sheet if there is insufficient space.

### Section G - Personal History

Please answer all questions by marking the appropriate 'Yes' or 'No' box. If you responded 'Yes' to any of the questions, please provide an attachment with details.

### Section H - Declaration

The application form must be signed and dated by the applicant in the presence of a witness. The witness must be 18 years of age or over.

By signing the declaration you are confirming that:

All the information provided on the application is true and correct;  
You understand it is an offence to supply false or misleading information;  
AND

You agree to the NSW Police Force making enquiries to establish that the information you have supplied in relation to the application is true and correct.

### Section I - Credit Card Authority

If you wish to pay by credit card, indicate whether Mastercard or Visa, fill out cardholder details in full, sign and date.

### Related Information

See Fact Sheets:  
'100 point identification',  
'Safe Storage Prohibited Weapons Level 1, 2 & 3',  
'Recommended Safe Storage for Schedule 1 Prohibited Weapons'.

### Check List

- Completed P638 form
- P638 Schedule nominating weapons
- Photo + Proof of ID
- Name of the club, society or organisation conducting the event
- Dates and location of the event/s
- Types of prohibited weapons required and evidence of that requirement for the event
- Measures taken for the security of prohibited weapons during the event
- Payment with application = \$127

## Firearms Registry

### Address

Locked Bag 1  
Murwillumbah NSW 2484

### Telephone

1300362562

### Interstate

02 66708590

### Fax

02 66708558

### Email

permits@police.nsw.gov.au  
OR  
firearmsenq@police.nsw.gov.au

### Website

[www.police.nsw.gov.au/firearms](http://www.police.nsw.gov.au/firearms)

### Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009*, which are available on the NSW Legislation website - [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



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