



NSW Police Force
www.police.nsw.gov.au

FIREARMS REGISTRY

Information on Firearms Licence Re-application

P659 FORM

This FACT sheet provides information for customers re-applying for a firearms licence using the P659 'Re-Application for a Personal Firearms Licence' form.

When will I receive my re-application?

Your re-application will be sent well before the expiry of your current firearms licence. Your re-application must be returned prior to the expiry of your current licence to allow the authority of your current licence to possess and use firearms to continue until the issue of your new licence.

How do I complete the 'Re-application for a Personal Firearms Licence' form?

When you receive your P659 'Re-application for a Personal Firearms Licence' form it will be pre-printed with your details including the categories of licence and genuine reasons for which your licence has been issued.

Please check all the pre-printed information and if this is correct, complete the Personal History questions, sign and date the form and send it back to the Firearms Registry as soon as possible. **DO NOT FAX THE FORM - POST THE ORIGINAL.**

What if the details printed on the form are incorrect?

If the residential or safe storage address details are incorrect, correct them on the form before returning it to the Firearms Registry.

Section B - 'Safe Storage Address' will have the safe storage address pre-printed. If there is no address pre-printed and you own firearms, write the safe storage address in this section.

If you store your firearms at several locations, please provide a list of your firearms with the storage address for each one.

What if I am a pensioner or primary producer?

Section C - If you have previously supplied copies of your pensioner concession card or primary production declaration, the fee exemption boxes should already be marked. If this is the case, do not send these documents again.

If the appropriate box is not marked, or if you now qualify for one of these fee exemptions, please send a copy of the relevant document to the Firearms Registry with your licence application.

If the fee exemption boxes are marked and you no longer qualify for a fee exemption, please indicate this on the form.

What is the term of my licence?

Section D - You may select to renew your licence for either 5 years or 2 years by marking the appropriate box in this section.

Do I need to send in supporting documentation, such as club membership or permission to shoot?

NO. You do not have to provide supporting documentation if your licence is continuing with no changes. However, you must still be able to meet the requirements demonstrating your genuine reason.

For example:

Sport/Target Shooting: you must maintain membership of an approved target shooting club.

Recreational Hunting/Vermin Control: you must maintain membership of an approved hunting club or hold permission to shoot from a land holder or government agency, remain an owner occupier of rural land, hold a Game Council "R" licence.

Primary Production: maintain status as a primary producer or owner lessee or manager of land used for primary production.

Collection: you must maintain membership of an approved collectors society or club.

For a complete list of supporting documentation for each genuine reason, please see the 'Licence Categories and Genuine Reason' table under 'Related Information' on the Licence page Firearms Registry Internet site.

What if I want to add a genuine reason or category to my existing licence?

DO NOT add the category or genuine reason on the pre-printed form. If you wish to add a genuine reason or category on your existing licence, you must phone our Customer Service Call Centre on 1300 362 562 and our operators will assist you.

You must attend to this prior to returning your application form to the Firearms Registry.

What if I want to delete a genuine reason or category from my existing licence?

If you wish to delete a genuine reason or category from your firearms licence, strike out the genuine reason or category you wish to delete on the pre-printed form.

What if the licence category or genuine reason details are incorrect on the form?

Section E - Existing Licence Details - The details printed in this section reflect your current genuine reasons and licence categories, according to our records.

If the pre-printed information for licence category or genuine reason is incorrect, please call our Customer Service Call Centre on 1300 362 562 and our operators will assist you.

What happens when my licence application is returned to the Firearms Registry?

Your application will be treated as a priority application. It will be checked and processed and you will receive written advice to attend the RTA for production of your photo licence in the usual way.

What if I don't return my re-application form?

If you do not return your re-application form, your existing licence will expire at the current expiry date. If you wish to cancel your licence, you may ring and inform the Firearms Registry. If you have firearms in possession and you wish to cancel your licence, you must dispose of these firearms via a Firearms Dealer or by surrender to police and notify the Firearms Registry.

If you wish to continue to hold a firearms licence you **MUST** return the form as soon as possible. The sooner you return the form, the sooner your new licence will be issued.

Section F - Personal History

Please answer all questions by marking the appropriate 'Yes' or 'No' box. If you responded 'Yes' to any of the questions, please provide an attachment with details.

Section G - Declaration

The application form must be signed and dated by the applicant in the presence of a witness. The witness must be 18 years of age or over.

By signing the declaration, you are confirming that:

- * You understand the safe keeping requirements of the *Firearms Act 1996* and Regulation; AND
- * You understand it is an offence to supply false or misleading information; AND

- * All the information provided on the application is true and correct and that you authorise the release of your information to a third party deemed appropriate by the Commissioner; AND
- * You agree to the NSW Police Force making enquiries to establish that the information you have supplied in relation to the application is true and correct.

How much will my firearms licence cost?

A personal firearms licence is issued for 2 or 5 years.

A 2 year licence = \$100

A 5 year licence = \$200

Fee exemptions apply for:

A pensioner applying for a category A or B licence only, and

A Primary Producer with the sole genuine reason of Primary Production.

For a comprehensive list of fees and fee exemptions, see the Schedule of Fees available on the Firearms Registry Internet site.

Where do I pay?

Fees for licenses are paid at the RTA when your photo licence is produced.

Related Information

See FACT Sheet:

- 'Safe Storage Level 1 - Category A & B Requirements',
- 'Safe Storage Level 2 - Category C, D & H Requirements',
- 'Participation Requirements for Club Members',
- 'Transportation of Firearms',
- 'Ammunition Safe Storage, Purchase and Possession',
- Genuine Reason FACT Sheets.

Do not FAX the application form
Post the original to:
Firearms Registry
Locked Bag 1
Murwillumbah NSW 2484

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Email

frlicensing@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the *Firearms Regulation 2006*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



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