

# Minutes of the Community Safety Sub Committee

Held Thursday 10 March 2011  
in Meeting Room 201

Meeting Commenced: 12.30pm.

## 1. Acknowledgement of Land

An Acknowledgement of Land was presented by Gary Potts.

## 2. Attendance and Apologies

**Attendance:** Councillor Paul Hawker (Chairperson)  
Councillor Mollie Thomas  
Greg Rolph - Commander - Campbelltown Police  
Sean Gersbach - Commander - Macquarie Fields Police  
Mick Ward - Police Citizen Youth Club (PCYC)  
Sharynne Freeman - Community Representative  
Jorge Montano - Community Representative  
Gary Potts - Representative from Aboriginal Advisory Sub Committee  
Ben Gilholme - Representative from Youth Advisory Sub Committee  
Grant Johnson - Housing NSW  
Lisa Grimson - Housing NSW  
Dilip Kanitkar - Representative from Main Street Association  
Keith Kent - Community Representative

**Also in Attendance** John Hely - Director City Works - Campbelltown City Council  
Bruce McCausland - Manager Community Resources and Development -  
Campbelltown City Council  
Kevin Lynch - Acting Manager Technical Services - Campbelltown City  
Council  
Vanessa South - Main Street Ambassador - Campbelltown City Council  
Amanda Fisher - Community Safety Officer - Campbelltown City Council  
Jason Heffernan - Rural Fire Service (part meeting, presenter for - Item 7.5)  
John Dodd - Manager Emergency Services (part meeting - Item 7.5)  
Kristy Peters - Executive Support - Campbelltown City Council

**Apologies:** Pat McGowen - Campbelltown Chamber of Commerce and Industry  
Members Bob Timmis - Housing NSW  
Bill Hall - Ingleburn Chamber of Commerce and Industry

Other Lindy Deitz - Director Community Services - Campbelltown City Council

## Sub Committee's Recommendation (Thomas/Montano)

That the above apologies be accepted.

**CARRIED**

## 3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

## **Welcome and Introduction**

Prior to the commencement of the formal meeting agenda the Chairperson Councillor Hawker welcomed visitor Jason Heffernan from the Macarthur Zone Rural Fire Service and all Sub Committee members to the Community Safety Sub Committee meeting. The presentation for Item 7.5 was brought forward, details provided in the body of the minutes.

## **4. Minutes of Previous Meeting**

### **Report**

The minutes of the Community Safety Sub Committee meeting held 18 November 2010 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting held 7 December 2010.

### **Officer's Recommendation**

That the information be noted.

### **Sub Committee's Recommendation (Thomas/Freeman)**

That the information be noted.

**CARRIED**

## **5. Business Arising from Previous Minutes**

### **Report**

At the Community Safety Sub Committee Meeting held 18 November 2010 information was requested regarding the following items:

- Safety Audit - Treelands Walk - See Report 7.1
- Smoking at Outdoor Caf  s - See Report 7.2
- Community Safety Sub Committee Membership - See Report 7.3
- Community Safety Information - Break, Enter and Steal - See Report 7.4

### **Officer's Recommendation**

That the information be noted.

### **Sub Committee's Recommendation (Rolph/Ward)**

That the information be noted.

**CARRIED**

## **7. Reports**

### **7.1 Safety Audit - Treelands Walk**

#### **Purpose**

To provide the Sub Committee with an update on the Safety Audit of Treelands Walk - Ingleburn on 8 September 2010.

#### **Report**

Council has received a copy of the Safety Audit Report conducted at Treelands Walk on 8 September 2010. The following actions have been taken:

- Lights that were identified as 'out' / 'not working' have been reported to Integral Energy for repair.
- Trees that have been identified as requiring trimming/maintenance have been referred to Council's maintenance staff.
- Council has received confirmation from Integral Energy on 25 February 2011 that the lights referred to them have been fixed.

Council has committed to install solar lights (up to four) at the identified 'dark spots' along Treelands Walk. Further investigation into the upgrade of existing lighting and signage is currently ongoing.

#### **Officer's Recommendation**

That the information be noted.

#### **Sub Committee's Recommendation (Montano/Kent)**

That the information be noted.

#### **CARRIED**

### **7.2 Smoking at Outdoor Cafes**

#### **Purpose**

To provide the Sub Committee with information regarding legislation on smoking at outdoor cafes.

#### **History**

At Council's Sub Committee meeting on 16 September 2010 the issue of smoking at outdoor cafes was raised.

#### **Report**

Council staff have investigated the matter and determined that smoking in enclosed public places in NSW is regulated by the NSW Smoke-Free Environment Act 2000. However, these laws make no provision for controlling outdoor smoking in places where people congregate such as alfresco dining area, sporting fields and playgrounds.

#### **Officer's Recommendation**

That the information be noted.

### **Sub Committee's Recommendation (Potts/Kent)**

That the information be noted.

### **CARRIED**

### **7.3 Community Safety Sub Committee Membership**

#### **Reporting Officer**

#### **Purpose**

To provide the Sub Committee with an update on membership to the Sub Committee.

#### **History**

At the July 2010 Sub Committee meeting, it was brought to the attention of members that some agencies / community organisations were not able to attend the Sub Committee meetings.

#### **Report**

Council has had discussions with the representatives from the Mainstreet Association, Campbelltown Chamber of Commerce and Industry and Ingleburn Chamber of Commerce and Industry regarding their participation at Sub Committee meetings and the impact of non-attendance on the meetings quorum.

All parties have indicated that they would be happy to have their position transferred from voting member to observer and therefore reducing the quorum numbers required for the Sub Committee to proceed. Confirmation of this response is being sought in writing to confirm this advice.

Until confirmation is received by Council, additional follow up is being undertaken to ensure these organisations are aware of the Sub Committee agenda and timing of meeting.

That the issue of Sub Committee membership will be further discussed at the Sub Committee meeting.

#### **Officer's Recommendation**

That the information be noted.

### **Sub Committee's Recommendation (Freeman/Rolph)**

1. That the membership status of the representatives from the Mainstreet Association, Campbelltown Chamber of Commerce and Industry and Ingleburn Chamber of Commerce and Industry be changed to that of observer.
2. That the Sub Committee Guidelines be amended to reflect the decrease in membership from fifteen to twelve reducing the quorum to seven members.

### **CARRIED**

## 7.4 Community Safety Information - Break, Enter and Steal

### Purpose

To provide the Sub Committee with an update on community safety information available from Council and victims of crime information available from NSW Police Force.

### Report

Council has a Community and Personal Safety guide available to the community. These guides provide information about how to protect your home, vehicle, person and property, as well as reporting crime and contact numbers for Council, the Police and services in the LGA for example: Integral Energy.

The guide is available from Council's Customer Service Centre and at Council events. The guide is also available on Council's website.

NSW Police Force has provided a copy of the information contained in the packages that is delivered to victims of break, enter and steal offences.

Both LAC's within the LGA have engravers available for use by the community. There are two options for use:

1. Small items can be bought into the station to be engraved;
2. Bookings can be made through the Crime Prevention Officer (CPO) for a Volunteer in Policing (VIP) or the CPO to attend the premise and mark large items on site.

Inquires for use of the engravers can be made through the Crime Prevention Officer at the LAC.

Council staff are investigating other technologies to mark property with, for example: heavy duty labels that use barcodes or other identifiable information which can be linked back to the resident.

### Officer's Recommendation

That the information be noted.

**Sub Committee Note:** A discussion took place in regards to break and enter and the steps that residents can undertake in regards to protecting/identifying their belongings.

The Campbelltown Local Area Command advised that recording serial numbers and engraving items will greatly assist the Police with the recovery of any stolen goods.

The Police have an existing property identification listing template that is distributed to victims of Break, Enter and Steal offences. Council also has property marking information and template in the Community and Personal Safety and Business Security Crime Prevention Guides which are available on Council's website. Argyle Community Housing has also developed a property marking registry list for distribution to their clients.

A template to assist residents to record their belongings, will be developed in conjunction with Local Area Command and links to the Police Listing for recording items will be added to Council's website to assist in the promotion home safety.

In discussion it had been suggested that the form for recording serial numbers / description of personal household items be assessed for feasibility for inclusion in a future rate notice. Department of Housing representatives advised that this would not include Department areas. The use of Councils quarterly Compass Community Circular would provide a better circulation to all residents.

### **Sub Committee's Recommendation (Thomas/Hawker)**

1. That Council Officers liaise with Local Area Command regarding the development of a form to record the serial numbers/description of personal household items.
2. That Council be asked to examine the feasibility of including a copy of the developed form in a future issue of the Council Rate Notices or Councils Quarterly Compass Community Circular and Web page.

**CARRIED**

### **7.5 Emergency Agency Briefing - Rural Fire Service**

#### **Purpose**

To provide the Sub Committee with planning and preparedness information from Emergency Agencies.

#### **Report**

The Rural Fire Service will be the first in a series of presentations in 2011 from the emergency agencies who will outline their planning and preparedness activities and the information that is available to make the community safer and better prepared.

The Zone Manager will outline the role of the Bushfire Risk Management Plan in preparedness, the importance of Bushfire Survival Plans and the support programs available to the community such as the Aider program.

#### **Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** The Sub Committee were presented with bush fire preparedness information and the AIDER Program (Assist In Firm Disabled and Elderly Residents). The NSW Rural Fire Service AIDER Program is a one-off free service that supports vulnerable residents to live more safely and confidently in their home on bush fire prone land. A flyer was distributed to all at the meeting.

AIDER Services can be provided to vulnerable people who have limited domestic support available from family, relatives, friends or other services. This could include older people, people with disabling conditions and people who are already receiving community assistance and services. The Sub Committee was advised that the information on the AIDER Program will be included in the Emergency Evacuation Kit to be distributed to 2000 homes in the high priority bush fire interface areas in the LGA.

A discussion took place in regards to bush fire prone land and a map was presented identifying the location and category type of the fire prone areas.

The Sub Committee was informed that current fire information and updates are available from the RFS website [www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au).

### **Sub Committee's Recommendation (Thomas/Kent)**

That the information be noted.

**CARRIED**

## **7.6 Summary of Crime Statistics for the LGA**

### **Purpose**

To provide the Community Safety Sub Committee with an update of crime trends or issues that may be of concern.

### **Report**

Representatives from the Local Area Commands will present a summary of crime trends for the LGA.

- (a) Campbelltown LAC
- (b) Macquarie Fields LAC

### **Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** The Sub Committee was presented with a summary of crime statistic results for the Campbelltown and Macquarie Fields Local Area Commands.

The majority of key crime statistics show a decrease in reported incidents as compared to the same period for the previous year.

The Police are currently meeting their business plans. A discussion took place in regards to how the Police business plans are developed and how the monthly crime targets are set based on statistics achieved in the previous three calendar years.

The Campbelltown LAC Commander advised that the Aboriginal Client Liaison Officers positions are currently being advertised, these positions were noted to be an important resource in addressing key elements of the business plans.

### **Sub Committee's Recommendation (Hawker/Thomas)**

That the information be noted.

## **CARRIED**

## **7.7 Campbelltown City Crime Prevention Plan Endorsed**

### **Purpose**

To provide the Sub Committee with an update on the endorsement progress for the Campbelltown City Crime Prevention Plan.

### **History**

Council forwarded the Draft Campbelltown City Crime Prevention Plan to the Department of Justice and Attorney General for endorsement as a Community Safety Compact in May 2010.

### **Report**

Council received confirmation that the Campbelltown City Crime Prevention Plan was formally endorsed as a Community Safety Compact in November 2010. A copy of the plan is available on Council's website [www.campbelltown.nsw.gov.au](http://www.campbelltown.nsw.gov.au) under Community Safety and Crime Prevention.

Council was unsuccessful in accessing funds through the Community Safety Compact grant scheme in December 2010 for a graffiti removal/reduction project.

Council was successful in acquiring funds through the NSW Government Crime Prevention Through Environmental Design (CPTED) Graffiti Hotspot Program for the sum of \$57,240.00 plus GST. The areas targeted during this project include:

- Essex Street, Minto (Minto Basin rear of factories)
- Milton Park/Henderson Road, Macquarie Fields (Bridge Abutment)
- St John Road, Bradbury (Commercial Wall)

The project will implement CPTED treatments to reduce graffiti at the identified locations.

### **Officer's Recommendation**

That the information be noted.

### **Sub Committee's Recommendation (Ward/Inge)**

That the information be noted.

### **CARRIED**

## **7.8 Graffiti Action Day**

### **Purpose**

To provide the Sub Committee with an update on the upcoming Graffiti Action Day event.

### **History**

Council has for a number of years organised local Community Clean Up Graffiti Days. These have been held at Ingleburn, Minto and Glenfield and have involved the removal of graffiti and the implementation of preventative measures such as planting to restrict access to vulnerable surfaces.

A number of resources are used in the removal of graffiti from the Local Government Area including two Graffiti Action Teams (GAT), Council contractors, the Department of Corrective Services, volunteers involved in the Operation Blockout program and residents and businesses (some using Council supplied graffiti removal kits).

Council's campaign against graffiti involves physical removal, protective coatings to surfaces, landscaping and community education.

### **Report**

The "Graffiti Action Day" is a Keep Australia Beautiful NSW initiative that promotes a community approach to tackling graffiti crime, which has negative financial and social impacts on communities. The day raises awareness of the best ways to combat graffiti crime by encouraging participation of volunteers with cleaning, painting and planting activities.

Keep Australia Beautiful NSW, in partnership with the State Government, has organised a state wide graffiti removal day for 15 May 2011 and is seeking the support of individuals, businesses, utilities and other Government agencies to assist on the day.

In 2010 the day attracted more than 800 volunteers from around NSW to remove a total of 4178 square metres from more than 230 sites.

Similar to this event in 2010 it is proposed that Council nominate one key area for clean up and incorporate a number of different approaches on the day. These will include the physical removal of graffiti as well as preventative measures such as landscaping. Council will complete all the registration forms and volunteers will need to advise of their interest.

Safety instructions and guidance will be provided by Council staff on the day to ensure the volunteers are better informed how they and the broader community can continue to assist in the fight against graffiti throughout the year.

Last year the Park Central area was the focus of the day, this year it is proposed to work along Treelands Walk, Ingleburn.

Council will promote the event through a media release and information on Council's website.

### **Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** It was suggested that residents could be encouraged to participate in future graffiti clean-up days in their own areas by the 'adoption' of a local park or shopping area. This concept was supported by the Sub Committee members.

### **Sub Committee's Recommendation (Potts/Gilholme)**

1. That the information be noted.
2. That Council be asked to be proactive in encouraging residents to participate in future Graffiti Clean Up Days in their local areas.

### **CARRIED**

## **7.9 Redfern Park Minto One - Anti-Social Behaviour**

### **Purpose**

To provide the Sub Committee with advice regarding reported anti-social issues at Redfern Park Minto One.

### **Report**

Council confirmed through inspection on Monday 21 February 2001, the following damage has occurred at Redfern Park Minto One:

- One Electric BBQ has been vandalised with the front wall demolished and damage to the stainless steel top. All the electric casing is still intact and secure
- Various trees have been removed either totally or damaged
- The BBQ shelter has timber and debris thrown onto the roof
- There is litter and broken beer bottles throughout the area

Council has confirmed that Landcom are responsible for the maintenance of Redfern Park Minto One. Landcom are coordinating repairs for the damage reported.

Macquarie Fields Police have been informed of the vandalism at Redfern Park Minto One. They have confirmed that Police have been attending the park and conducting person searches. The area will also be included on their list of taskings.

#### **Officer's Recommendation**

That the information be noted.

#### **Sub Committee's Recommendation (Thomas/Freeman)**

That the information be noted.

#### **CARRIED**

### **9. General Business**

#### **9.1 Moore-Oxley Bypass - Pedestrians Overpass**

Councillor Hawker referred to the Pedestrian overpass on Moore-Oxley Bypass and advised that Council has received a number of reports that school students are crossing Moore-Oxley Bypass and not using the overpass provided.

It was noted that parents are also parking along Moore-Oxley Bypass to collect their children from school rather than using designated collection areas adjacent to the Campbelltown North Primary School. It was noted that this is predominately an issue involving High School Students.

Councillor Hawker asked Local Area Command if they could arrange for Highway Patrol to monitor this area for enforcement purposes and noted that contact will be made with the Roads and Traffic Authority to determine if additional fencing can be installed in this area to reduce the likelihood of students traversing the Moore-Oxley Bypass (a State Road).

Local Area Command advised that they will arrange for Campbelltown School Liaison Officers to approach the relevant schools in relation to this matter and that Highway Patrol will be requested to patrol this area.

This matter was also raised at the Community Services and City Works Committee's on Tuesday 1 March 2011 and the Director City Works was asked to investigate the feasibility of fencing being installed in this area.

#### **Sub Committee's Recommendation (Hawker/Thomas)**

1. That the information be noted.
2. That a further report be provided to the next Community Safety Meeting on the progress of this safety issue.

#### **CARRIED**

#### **9.2 Bus Stop - Dobell Road**

It was noted that the Liquor Shop at Claymore Shops is placing advertising signs (A Frames) on either side of the shopping centre entrance driveway which is restricting vision by motorists entering the centre and therefore potentially placing children at risk.

Council's Director City Works advised that he will raise the matter with Council's Ranger's.

**Sub Committee's Recommendation (Freeman/Thomas)**

1. That the information be noted.
2. That a further report be provided to the next Community Safety Meeting on this issue.

**CARRIED**

**2011 Meetings of the Community Safety Sub Committee**

Council at its meeting held 16 November 2010 determined meeting dates for all of its Sub Committee's.

The meetings of the Community Safety Sub Committee for 2011 are as follows:

- 16 June
- 29 September
- 24 November

Meetings will commence at 12.30pm in Councils Administrative Building.

Councillor Paul Hawker

**Chairperson**

Meeting Concluded: 2.05pm