

# IMPORTANT NUMBERS

## POLICE, FIRE, AMBULANCE 000

In an emergency

## CRIME STOPPERS 1800 333 000

Report any crime anonymously  
Rewards can be offered

## POLICE ASSISTANCE LINE 131 444

For non emergencies



**NSW Police**  
[www.police.nsw.gov.au](http://www.police.nsw.gov.au)

- Remove obstacles and rubbish from property boundaries, footpaths, driveways, car parks and buildings;
- Install security lighting around the perimeter of the business, particularly over entry/exit points;
- The doors, walls, floor and ceilings of the building should be of solid construction. Limit the number of entry/exit points to restrict unauthorised access to the business;
- Doors should be fitted with quality single cylinder dead lock sets to comply with the Australian Building Code, fire regulations;
- Glass within doors and windows should be reinforced with either a shatter resistant film or laminated glass;
- Record descriptions, models/serial numbers of property owned by your business;
- If your business deals in cash then you should consider the installation of a safe to provide additional security. The safe should be manufactured and installed to the Australian and New Zealand Standards and should be anchored to restrict removal;
- Limit the amount of money you hold in the cash drawer. Don't count money in public view;
- Have a monitored intruder alarm system installed to enhance the physical security of your business;
- All ATMS should be placed away from entry points of your shop. They should be anchored to the ground and covered by way of CCTV.

Cut and keep in a safe place



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# Crime Prevention

## HELP STOP HOUSE BREAK-INS

- Display street number at the front of the house to assist emergency services to locate your home;
- Ensure all perimeter fences are in good order and that gates are kept closed and locked to restrict unauthorised access to your property;
- Trim trees and shrubs from around doors and windows so as not to provide concealment to intruders and increase visibility to and from the street;
- Install quality security lights around the perimeter of your home to provide more effective illumination at night;
- The power board to your home should be housed within a metal cabinet secured with an electricity authority lock to restrict tampering;
- All perimeter doors to your home should be of solid construction and fitted with quality dead lock sets to restrict unauthorised access to the home;
- All perimeter windows should be secured with key operated locks to restrict unauthorised access;
- Glass within doors and windows should be reinforced by either adhering a shatter resistant film, replacing with laminated glass or having quality metal security grilles or shutters fitted to restrict unauthorised access;
- Record descriptions, models and serial numbers of all your valuables to assist in easy identification should they be reported lost or stolen;

- Engrave your driver's licence number prefixed by the initials "NSW" on all items of value again to assist in easy identification;
- Photograph jewellery and other collectables for easy identification.
- Consider having a monitored intruder alarm system installed. Obtain at least three quotes from licensed security companies;
- Garages should be locked to restrict access. Roller tilt and panel lift doors can be secured with additional lock sets in the form of hasp and staple or padlocks;
- Garden sheds should be securely anchored to the ground to prevent lifting. A suitable lock set should also be fitted;
- Garden tools, equipment and ladders should be locked away when not in use to prevent them being used to gain access to your home.
- A dog can be a deterrent to thieves.



## HELP STOP CAR THEFT

- When you leave your car unattended, even for short periods, close all windows, remove the key from the ignition and lock all doors. Remember, it's an offence under the Australian Road Rules to leave your car unlocked;
- Ensure that you have removed all property from view, especially mobile telephones, clothing, bags and money in consoles when you leave your car - either take it with you or lock it in the boot;
- Try to park in a busy, well lit area and avoid car parks that have a history of theft or break-ins;
- Have an engine immobilizer or fuel cut-out switch installed to restrict the theft of your motor vehicle. Research has shown that this is one of the most effective ways to beat a thief;
- Use locking devices on the steering wheel or transmission shift. These devices can act as a deterrent to a thief;
- Don't leave personal papers such as licence or registration in your motor vehicle. They may be used by the thief to dispose of your motor vehicle;
- Take your parking station ticket with you when you leave your motor vehicle unattended. This can make it difficult for the thief to steal your motor vehicle;
- Use caution when taking goods to your motor vehicle in shopping centres. Some thieves watch owners take property to their motor vehicles and steal the items when they leave to continue shopping.

## HELP STOP BICYCLE THEFT

- Buy a good quality lock because chains can be easily cut. D-locks or combination locks are best, but a good bicycle shop or DIY store can advise you. You could even use two locks for extra security;
- Always lock both wheels and keep the lock off the ground. This makes it harder to break;
- Take away any extras like lights and helmets;
- Have your bike frame security-marked with your name and postcode.

## HELP STOP MOTORBIKE AND SCOOTER THEFT

- Put a steering lock on and use a strong steel cable or D-lock to attach your bike to security rails or ground anchors;
- Get a professionally fitted combination alarm and immobilizer;
- Always use your garage to store your motorbike or scooter. If you don't have a garage, cover your motorbike or scooter when you're not using it.

## HELP STOP BUSINESS BREAK-INS

- Display the street/shop number and business name at the front of the business to assist emergency services locate the property;
- Post warning signs around the business to warn intruders about the security features you have in place;