



NSW Police Force
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FIREARMS REGISTRY

Commissioners Prohibited Weapon Permit

P 638

The Commissioner may issue a permit authorising possession and use of prohibited weapons in such circumstances as the Commissioner considers appropriate - section 8(2) of the Weapons Prohibition Act 1998 and clause 14(2) of the Weapons Prohibition Regulation 2009.

This FACT Sheet provides information on the general requirements for obtaining such a permit. Specific requirements may also apply to the type of prohibited weapon for which you are applying and these will be notified upon application.

What is a prohibited weapon?

A prohibited weapon is any weapon itemised in Schedule 1 of the *Weapons Prohibition Act 1998*. Possession of any of these weapons without the authority of a permit is an offence in NSW.

Who should apply for a permit?

Any person who wishes to possess and/or use a prohibited weapon listed in Schedule 1 of the *Weapons Prohibition Act 1998*.

What does the permit authorise?

This permit authorises a person to possess and/or use a prohibited weapon for the genuine reason specified in the authority.

This permit may also authorise possession and/or use of prohibited weapons by persons other than the permit holder, where it has been established that those persons are employed to assist the permit holder and have a genuine reason to possess and/or use prohibited weapons for this purpose.

What weapons are authorised by this permit?

There are no restrictions on the type of prohibited weapons that can be authorised by this permit. However, the applicant must establish a genuine reason for possession and use of each weapon concerned.

What about safe storage?

The permit holder must comply with the safe keeping requirements of the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009* in relation to weapons authorised by this permit. The level of safe storage applicable is dependent on the type of prohibited weapons for which you are authorised.

Clause 35A of the *Weapons Prohibition Regulation 2009* prescribes the level of safe storage applicable to each prohibited weapon. See 'Safe Storage Prohibited Weapons Levels 1, 2 & 3' and 'Recommended Safe Storage for Prohibited Weapons' available on the Safe Storage page on the Firearms Registry Internet site.

When your permit is issued, a condition on the permit will specify the level of safe storage applicable. You will be advised if you are required to have your safe storage inspected by police prior to issue of your permit.

What is the term of the permit?

The permit will be issued for a maximum term of 5 years.

How much will the permit cost?

The prescribed fee for a prohibited weapon permit is \$127. Payment must accompany your application.

How do I apply for a permit?

Contact the NSW Firearms Registry on 1300 362 562 to request a P638 'Application for a Prohibited Weapon Permit' form.

What about employees/other persons?

Persons to be listed and authorised by this permit (in addition to the permit holder) must complete an 'Application for a person to be authorised on a Prohibited Weapon Permit' P639 form. There is a \$25 fee for each additional person listed on the permit.

- * A separate P639 form must be completed by each employee; and
- * Complete Section E of the P639 form to establish proof of employment status; and
- * If the persons to be listed on this permit do not hold a current firearms licence or permit, proof of identity totalling 100 points must be provided.

What do I need to send with the application?

- * You must provide as part of this application a passport style colour photo of yourself endorsed on the back with 'This is a true photo of (name)' and signed by a JP or police officer.
- * In addition, you must provide as part of this application documentation totalling 100 points for proof of identity (see *100 point identification fact sheet*).
- * Completed P638 Prohibited Weapons Schedule indicating the type of prohibited weapon applicable to your application, and
- * Provide evidence of your genuine reason for possession and use of the prohibited weapon, and
- * Describe the activities for which you require to use the prohibited weapon, and
- * Specify the safe keeping location and the storage facilities for the weapon.

How do I complete the application form?

Section A - Applicant Details

The 'Last Name' & 'Given names' box should show your full legal name. This should be the name on your birth certificate, marriage certificate, change of name certificate or passport. Complete your DOB, drivers licence, contact details including mobile phone number and email address.

List any other names by which you have been known and supply details.

Section B - Residential Address

Insert your full residential address here.

Section C - Postal Address

If your postal address is the same as your residential address mark the box with an 'X', otherwise, insert your postal address here.

Section D - Business, Club, Government Agency Details

Complete Business, Club or Government Agency name, trading name, business address, phone numbers and postal address, if applicable.

Section E - Permit Type

Place an 'X' in the box 'Other'.

Section F - Safekeeping Address of Weapons

This section should be completed providing the address at which the prohibited weapons will be stored and details of the arrangements for the safekeeping and storage. (attach a separate sheet if there is insufficient space).

Section G - Personal History

Please answer all questions by marking the appropriate 'Yes' or 'No' box. If you responded 'Yes' to any of the questions, please provide an attachment with details.

Section H - Declaration

The application form must be signed and dated by the applicant in the presence of a witness. The witness must be 18 years of age or over.

By signing the declaration you are confirming that:

- * You understand and can comply with the requirements of the Weapons Prohibition Act 1998 and associated Regulation, and
- * That you understand that it is a serious offence to supply information that is false or misleading, and
- * All the information provided on the application is true and correct, and
- * You agree to the NSW Police Force making enquiries to establish that the information you have supplied in relation to the application is true and correct.

Section I - Credit Card Authority

If you wish to pay by credit card, indicate whether Mastercard or Visa, fill out cardholder details in full, sign and date. Otherwise include a cheque or money order for \$127.00 with your application.

DO NOT SEND CASH

Checklist

- Completed P638 application form
- Completed P638 Schedule
- Passport sized colour photo
- Proof of ID (if applicable)
- Storage facilities & location
- Reasons for obtaining the permit. Employment, occupation, activities etc
- Send payment with the application

If applicable:

- If applicable, P639 form & \$25 payment with the application for each additional person to be listed on the permit.

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

permits@police.nsw.gov.au
OR
firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



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